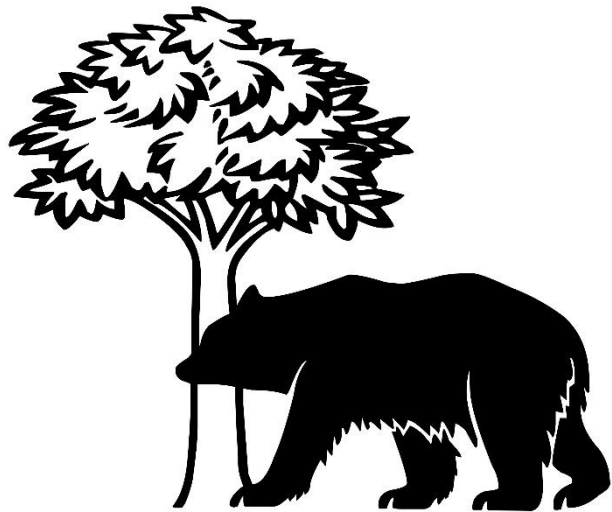


## BERWICK-UPON-TWEED TOWN COUNCIL



# Berwick-upon-Tweed Town Council

Minutes of the Town Council Communities and Local Services  
Committee Meeting held on Tuesday, 07 May 2024 at 6.30pm in The  
Meeting Room, Berwick-upon-Tweed Town Council Office, Unit 1, 82 –  
88 Marygate, Berwick-upon-Tweed

### PRESENT:

Councillors: J Robertson (Chair up to Item 2)  
R Driver (Chair item 3 onwards)  
J Bowden  
G Brown  
M Greener  
G Smith  
L Stephenson  
T Stewart  
J Turton

### IN ATTENDANCE:

Gareth Davies, Town Clerk  
Stephen Cozens, Assistant to the Clerk  
Justine Walker, Administration Assistant  
Joyce Benton, Sergeant-at-Mace  
Cty Cllr G Hill  
3 members of the public

MINUTE NO.	TITLE AND DESCRIPTION OF ITEM	Mover	Second	Decision
BA001/24	<b>APOLOGIES FOR ABSENCE</b>			
	To receive apologies for absence.	N/A	N/A	There were no apologies for absence.
BA002/24	<b>ELECTION OF CHAIR</b>			
	The Mayor shall take the chair until the members have elected a chair from amongst their number.	GB	JR	The Committee <b>RESOLVED</b> that Cllr R Driver be appointed Chair of the Communities and Local Services Committee for the year 2024/2025.  The Chairman took the Chair for the remainder of the meeting.
BA003/24	<b>DISCLOSURE OF INTERESTS</b>			
	(i) Unless already entered in the Council's Register of Members' interests, members are required to disclose any personal interest, (which includes any disclosable pecuniary interest), they may have in any of the items included on the agenda for the meeting in accordance with the Code of Conduct adopted by the Council on 9 July 2012, and are reminded that if they have any personal interests of a prejudicial nature they must not participate in any discussion or vote on the matter and must leave the room.	N/A	N/A	i. There were no disclosures of interests.

	(ii) To receive and consider requests from members who have a Disclosable Pecuniary Interest in any items on the agenda an application for dispensation under section 33 of the Localism Act 2011 to enable members to participate in discussions and voting.	N/A	N/A	ii. There were no requests for dispensation.
<b>BA004/24</b>	<b>ELECTION OF A VICE-CHAIR.</b>			
	Members shall elect a vice-chair from amongst their number.	TS	JR	The Committee <b>RESOLVED</b> that Cllr G Brown be appointed Vice-Chair of the Communities and Local Services Committee for the year 2024/2025.
<b>BA005/24</b>	<b>TERMS OF REFERENCE</b>			
	Members are invited to note the terms of reference of the committee.	Nem con		The Committee <b>RESOLVED</b> to note the Terms of Reference of the Communities and Local Services Committee, agreed by Council, at Appendix A of these minutes.
<b>BA006/24</b>	<b>DATE OF NEXT MEETING</b>			
	The next meeting of the committee will be held on Monday 03 June 2024, at 6:00 pm.	N/A	N/A	Noted.

## Appendix A

- i A duty to scrutinise the performance of environmental services work funded by the council,
- ii A duty to scrutinise the maintenance of play parks and other facilities funded by the council,
- iii A duty to scrutinise the provision of allotments,
- iv A power to propose new play parks, allotments or other environmental facilities for consideration by council,
- v A power to propose actions or policies designed to foster the regeneration of, or economic growth of, Berwick, in line with the Neighbourhood Plan,
- vi Within existing budgets as allocated by council, a power to spend or grant such moneys as may be allocated for the purposes outlined above,
- vii A power to make grants, within existing budgets and grant schemes, to organisations benefiting the economy, cultural events, and environment of Berwick, in line with the Neighbourhood Plan,
- viii A power to propose changes to any scheme of grants or grant awarding criteria, subject to the approval of council,
- ix A power to spend, within budgets allocated to it by council, on the purposes for which those budgets were allocated by council
- x A power to:
  - a. make grants to enable events that benefit the people of Berwick, to encourage visitors, regeneration, and
  - b. to approve spending for a list of events approved by council provided such decisions are within existing budget provision.
- xi A duty to consult with the public on local services matters to promote engagement of residents and to build trust in the Council,
- xii A power to work with local organisations to foster relationships that further the Council's objectives, and
- xiii A power to make proposals to council on the organisation and promotion of events or activities that benefit Berwick.