

05/06/2024

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Berwick upon Tweed Town Council Current Year  
Annual Budget - By Centre (Actual YTD Month 1)

Appendix G

	Last Year		Current Year				%
	Budget	Actual	Total	Actual YTD	Projected	Committed	
101 Admin:Staffing							
4000 Salaries	126906	121443	94384	19026	0	0	20.16%
4001 National Insurance	10000	10510	7551	404	0	0	5.35%
4002 Pensions	12600	11127	14175	2108	0	0	14.87%
4003 Training	556	400	626	0	0	0	0.00%
4004 Travel & Subsistence	556	441	626	53	0	16	8.47%
4006 Staff Memberships	1000	1439	1125	0	0	348	0.00%
4007 Meetings	556	0	626	0	0	0	0.00%
4010 Payroll Cost	361	409	406	0	0	0	0.00%
Overhead Expenditure	152535	145770	119519	21590	0	364	
Movement to/(from) Gen Reserve	(152,535)	(145,770)	(119,519)	(21,590)	0		
102 Admin:Office Costs							
4050 Rent - Office	12500	12500	14063	0	0	0	0.00%
4052 Rates for office	12500	2120	12500	0	0	0	0.00%
4053 Electricity	1500	8272	1688	3601	0	0	213.33%
4054 Telecoms	1957	1734	2202	135	0	0	6.13%
4055 IT Equipment - Hardware	2000	399	2250	0	0	366	0.00%
4057 Equipment & Furniture	1187	2136	1125	0	0	167	0.00%
4058 Cleaning	250	1855	281	0	0	50	0.00%
4059 Equipment Replacement Fund	1301	1301	1350	0	0	0	0.00%
Overhead Expenditure	33195	30318	35459	3736	0	582	
Movement to/(from) Gen Reserve	(33,195)	(30,318)	(35,459)	(3,736)	0		

103 Admin:Operational Costs

4100 Accounting Software	824	0	927	1443	0	0	155.66%
4101 Postage	485	119	546	56	0	13	10.26%
4102 Stationery	556	725	626	-41	0	254	-6.55%
4104 MFD - Photocopies and printing	1600	1602	1800	336	0	0	18.67%
4105 Photocopier Support	618	0	695	0	0	0	0.00%
4106 TC Website	515	523	579	0	0	115	0.00%
4107 Recruitment	0	150	0	-150	0	0	0.00%
4108 Bank Charges	371	229	417	0	0	0	0.00%
4109 Office software and email	3000	4840	3375	450	0	0	13.33%
Overhead Expenditure	7969	8188	8965	2094	0	382	
Movement to/(from) Gen Reserve	(7,969)	(8,188)	(8,965)	(2,094)	0		

104 Admin:Councillor Costs

4150 Training	600	70	675	0	0	0	0.00%
4151 Travel & Subsistence	278	9	313	0	0	0	0.00%
4152 Supplies - items used by cllrs	165	57	186	0	0	0	0.00%
Overhead Expenditure	1043	136	1174	0	0	0	
Movement to/(from) Gen Reserve	(1,043)	(136)	(1,174)	0	0		

105 Admin:Statutory Costs

4200 Insurance - General	1986	2628	863	0	0	0	0.00%
4201 Insurance - Play Area	1882	1882	1906	0	0	0	0.00%
4202 Insurance - Public Realm	830	830	863	0	0	0	0.00%
4203 Insurance - Civic Regalia	1993	1993	1999	0	0	0	0.00%
4204 Audit - External	1365	1365	1506	0	0	0	0.00%
4205 Audit - Internal	3589	3989	1100	0	0	0	0.00%
4206 Legal & Professional Fees	1124	-5977	0	-140	0	500	0.00%
4207 Election Expenses	1500	0	1688	0	0	0	0.00%

Overhead Expenditure	14269	6710	9925	-140	0	500	
Movement to/(from) Gen Reserve	(14,269)	(6,710)	(9,925)	140	0		
106 Admin:Miscellaneous Costs							
4250 Publications	278	0	313	0	0	0	0.00%
4252 Publicity & Communications	1500	2716	1500	237	0	38	15.80%
4253 Corporate Subscriptions	2000	1890	2250	2977	0	0	132.31%
4254 Meeting Expenses	340	214	383	0	0	0	0.00%
Overhead Expenditure	4118	4820	4446	3215	0	38	
Movement to/(from) Gen Reserve	(4,118)	(4,820)	(4,446)	(3,215)	0		
201 CS:Public Space Management							
4500 Public Seat Maintenance	2000	2698	2250	-692	0	1071	-30.76%
4502 Bus Shelter Maintenance	1500	2419	1688	-533	0	1199	-31.58%
4504 Public Realm Works	1032	1557	0	-200	0	384	0.00%
4505 Litter Bins	2000	3121	2250	-236	0	273	-10.49%
4507 War Memorial Maintenance	87	0	98	0	0	0	0.00%
4508 Floral Display Materials	7000	7601	7500	159	0	4080	2.12%
4512 Storage costs	1000	1283	0	0	0	281	0.00%
Overhead Expenditure	14619	18680	13786	-1502	0	7288	
6000 plus Transfer from EMR	0	2427	0	0	0	0	
6001 less Transfer to EMR	0	600	0	0	0	0	
Movement to/(from) Gen Reserve	(14,619)	(16,853)	(13,786)	1502	0		
202 CS:Local Service Offices							
4602 Transport	33822	34121	11250	3136	0	0	27.88%
4603 Equipment	2641	10851	2250	-404	0	1356	-17.96%
4605 Depot costs - electricity	4500	5647	1125	505	0	0	44.89%
4606 Depot costs - water	1000	0	1125	0	0	0	0.00%

4607 Depot costs - rent	6169	13013	6750	1625	0	0	24.07%
4608 Depot costs rates	11923	6279	2442	499	0	0	20.43%
4609 LS Staff sals	86755	54531	97599	3707	0	0	3.80%
4610 LS Staff NI	4500	4616	6000	150	0	0	2.50%
4611 LS staff pensions	8675	7229	11000	862	0	0	7.84%
Overhead Expenditure	159985	136288	139541	10080	0	1356	
Movement to/(from) Gen Reserve	(159,985)	(136,288)	(139,541)	(10,080)	0		
203 CS:Allotments							
4650 Water Charge	464	0	522	0	0	0	0.00%
4651 Repairs & Maintenance	500	0	563	0	0	0	0.00%
Overhead Expenditure	964	0	1085	0	0	0	
Movement to/(from) Gen Reserve	(964)	0	(1,085)	0	0		
301 Parks & Play Areas:Projects							
4701 Play Equipment	7500	5367	8438	0	0	5948	0.00%
Overhead Expenditure	7500	5367	8438	0	0	5948	
Movement to/(from) Gen Reserve	(7,500)	(5,367)	(8,438)	0	0		
302 Parks & Play Areas:Splash Park							
4750 Electricity - splash park	750	1493	844	41	0	0	4.86%
4753 Maintenance	2172	2519	1043	-392	0	527	-37.58%
4754 Water Quality Inspections	6805	8930	7301	0	0	9200	0.00%
4756 Annual Inspection	103	83	116	0	0	0	0.00%
Overhead Expenditure	9830	13025	9304	-351	0	9727	
Movement to/(from) Gen Reserve	(9,830)	(13,025)	(9,304)	351	0		
303 Parks & Play Areas:Play Areas							
4801 Maintenance	5000	6496	3000	-20	0	33	-0.67%

4803 Annual Inspections	979	1447	1101	-780	0	780	-70.84%
Overhead Expenditure	5979	7943	4101	-800	0	813	
6000 plus Transfer from EMR	0	2426	0	0	0	0	
Movement to/(from) Gen Reserve	(5,979)	(5,517)	(4,101)	800	0		
401 Promotion:Marketing							
4900 Advertising	2000	1425	2250	0	0	0	0.00%
4902 Website	876	500	986	0	0	0	0.00%
4905 Visitor services Support	7500	7500	7500	0	0	0	0.00%
Overhead Expenditure	10376	9425	10736	0	0	0	
Movement to/(from) Gen Reserve	(10,376)	(9,425)	(10,736)	0	0		
402 Promotion:Autumn Festivals							
4953 HODS	2000	1927	2250	0	0	0	0.00%
4954 Film Festival	0	1039	0	0	0	0	0.00%
4956 New Music Festival	0	1500	0	0	0	0	0.00%
Overhead Expenditure	2000	4466	2250	0	0	0	
Movement to/(from) Gen Reserve	(2,000)	(4,466)	(2,250)	0	0		
403 Promotion:Festive Lighting							
5000 Maintenance & Installation	9000	9177	10125	0	0	14	0.00%
5001 Lights & Fittings	3681	3681	0	0	0	0	0.00%
5002 Christmas Trees	618	755	695	0	0	0	0.00%
5003 NCC Labour Costs	670	0	754	0	0	0	0.00%
5004 Other Costs	221	27	249	0	0	0	0.00%
Overhead Expenditure	14190	13640	11823	0	0	14	
Movement to/(from) Gen Reserve	(14,190)	(13,640)	(11,823)	0	0		

500 People and communities								
4906	People and communities salarie	15167	15596	17063	1202	0	0	7.04%
4907	People and communities NI	1516	1536	1706	63	0	0	3.69%
4908	People and comms pensions	1516	1263	1706	224	0	0	13.13%
4909	Strategic Plan	30000	20125	30000	1731	0	69	5.77%
	Overhead Expenditure	48199	38520	50475	3220	0	69	
	Movement to/(from) Gen Reserve	(48,199)	(38,520)	(50,475)	(3,220)	0		
501 Grants:Events								
5050	Tweedmouth Feast	2000	1053	2250	0	0	0	0.00%
5051	Spittal Seaside Festival	2000	0	0	0	0	0	0.00%
5052	Other Events Grants	15000	15280	15000	0	0	0	0.00%
	Overhead Expenditure	19000	16334	17250	0	0	0	
	Movement to/(from) Gen Reserve	(19,000)	(16,334)	(17,250)	0	0		
601 CP:General								
5200	Town Improvement Projects	0	1080	0	0	0	723	0.00%
5201	Hoppa Bus	15000	10000	0	0	0	0	0.00%
5203	CCTV	5400	352	6075	32	0	0	0.53%
	Overhead Expenditure	20400	11432	6075	32	0	723	
	Movement to/(from) Gen Reserve	(20,400)	(11,432)	(6,075)	(32)	0		
602 CP:Neighbourhood Plan								
5251	Stationery & Equipment	0	146	0	0	0	8	0.00%
	Overhead Expenditure	0	146	0	0	0	8	
6000	plus Transfer from EMR	0	146	0	0	0	0	
	Movement to/(from) Gen Reserve	0	0	0	0	0		

701 Civic Expenditure:Civic Costs

5400 Mayor Making	773	87	870	-9363	0	107	-1076.21%
5401 Civic Support	309	0	348	0	0	0	0.00%
5402 Freedom Costs	521	1381	232	0	0	35	0.00%
5404 Mayor's Sunday	721	1310	811	0	0	0	0.00%
5405 Civic Functions	721	108	811	0	0	0	0.00%
5406 Civic Visits	309	0	348	0	0	0	0.00%
5407 Other Costs	309	10	348	0	0	0	0.00%
5408 Civic Fund	1494	1116	1681	0	0	0	0.00%
Overhead Expenditure	5157	4012	5449	-9363	0	142	
6000 plus Transfer from EMR	0	860	0	0	0	0	
Movement to/(from) Gen Reserve	(5,157)	(3,152)	(5,449)	9363	0		

702 Civic Expenditure:Civic Events

5450 Remembrance Day	1893	1638	2130	0	0	0	0.00%
5451 Riding Bounds	6180	6680	6085	489	0	729	8.04%
5452 Other	541	0	609	0	0	0	0.00%
Overhead Expenditure	8614	8318	8824	489	0	729	
Movement to/(from) Gen Reserve	(8,614)	(8,318)	(8,824)	(489)	0		

900 Receipts

1000 Precept	346963	346963	369500	182156	0	0	
1001 Bank Interest	1100	3925	1238	0	0	0	
1003 Public Seats	1100	300	1238	0	0	0	
1006 Allotment fees	700	1177	788	0	0	0	
1007 Freedom Fees	110	400	124	0	0	0	
1008 Schedule III	140000	157743	147000	0	0	0	
1009 Charitable Receipts	0	792	0	0	0	0	
1099 Sundry	0	9	0	0	0	0	

	Total Income	489973	511308	519888	182156	0	0
6000	plus Transfer from EMR	0	1768	0	0	0	0
6001	less Transfer to EMR	0	4458	0	0	0	0
	Movement to/(from) Gen Reserve	489973	508619	519888	182156	0	
	Total Budget Income	489973	511308	519888	182156	0	0
	Expenditure	539942	483537	468625	32299	0	28684
	Net Income over Expenditure	-49969	27771	51263	149857	0	-28684
	plus Transfer from EMR	0	7628	0	0	0	0
	less Transfer to EMR	0	5058	0	0	0	0
	Movement to/(from) Gen Reserve	(49,969)	30342	51263	149857	0	