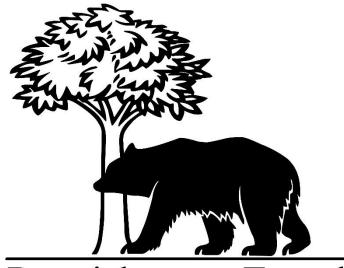
BERWICK-UPON-TWEED TOWN COUNCIL

Council Appendix K Monday, 24 June 2024



Berwick-upon-Tweed Town Council

Minutes of the Town Council Communities and Local Services
Committee Meeting held on Tuesday, 07 May 2024 at 6.30pm in The
Meeting Room, Berwick-upon-Tweed Town Council Office, Unit 1, 82 –
88 Marygate, Berwick-upon-Tweed

PRESENT:

Councillors: J Robertson (Chair up to Item 2)

R Driver (Chair item 3 onwards)

J Bowden

G Brown

M Greener

G Smith

L Stephenson

T Stewart

J Turton

IN ATTENDANCE:

Gareth Davies, Town Clerk

Stephen Cozens, Assistant to the Clerk

Justine Walker, Administration Assistant

Joyce Benton, Sergeant-at-Mace

Cty Cllr G Hill

3 members of the public

MINUTE	TITLE AND DESCRIPTION OF ITEM	Mover	Seconder	Decision
NO.				
BA001/24	APOLOGIES FOR ABSENCE			
	To receive apologies for absence.	N/A	N/A	There were no apologies for absence.
BA002/24	ELECTION OF CHAIR			
	The Mayor shall take the chair until the members have	GB	JR	The Committee RESOLVED that Cllr R
	elected a chair from amongst their number.			Driver be appointed Chair of the
				Communities and Local Services
				Committee for the year 2024/2025.
				The Chairman took the Chair for the remainder of the meeting.
BA003/24	DISCLOSURE OF INTERESTS			
	(i) Unless already entered in the Council's	N/A	N/A	i. There were no disclosures of
	Register of Members' interests, members are			interests.
	required to disclose any personal interest,			
	(which includes any disclosable pecuniary			
	interest), they may have in any of the items			
	included on the agenda for the meeting in			
	accordance with the Code of Conduct adopted			
	by the Council on 9 July 2012, and are			
	reminded that if they have any personal			
	interests of a prejudicial nature they must not			

	participate in any discussion or yets on the			
	participate in any discussion or vote on the			
	matter and must leave the room.			
	(ii) To receive and consider requests from	N/A	N/A	ii. There were no requests for
	members who have a Disclosable Pecuniary			dispensation.
	Interest in any items on the agenda an			
	application for dispensation under section 33 of			
	the Localism Act 2011 to enable members to			
	participate in discussions and voting.			
BA004/24	ELECTION OF A VICE-CHAIR.			
	Members shall elect a vice-chair from amongst their	TS	JR	The Committee RESOLVED that Cllr G
	number.			Brown be appointed Vice-Chair of the
				Communities and Local Services
				Committee for the year 2024/2025.
BA005/24	TERMS OF REFERENCE			
	Members are invited to note the terms of reference of	Nem con		The Committee RESOLVED to note the
	the committee.			Terms of Reference of the Communities
				and Local Services Committee, agreed by
				Council, at Appendix A of these minutes.
BA006/24	DATE OF NEXT MEETING			
	The next meeting of the committee will be held on	N/A	N/A	Noted.
	Monday 03 June 2024, at 6:00 pm.			

Appendix A

- i A duty to scrutinise the performance of environmental services work funded by the council,
- ii A duty to scrutinise the maintenance of play parks and other facilities funded by the council,
- iii A duty to scrutinise the provision of allotments,
- iv A power to propose new play parks, allotments or other environmental facilities for consideration by council,
- v A power to propose actions or policies designed to foster the regeneration of, or economic growth of, Berwick, in line with the Neighbourhood Plan,
- vi Within existing budgets as allocated by council, a power to spend or grant such moneys as may be allocated for the purposes outlined above,
- vii A power to make grants, within existing budgets and grant schemes, to organisations benefiting the economy, cultural events, and environment of Berwick, in line with the Neighbourhood Plan,
- viii A power to propose changes to any scheme of grants or grant awarding criteria, subject to the approval of council,
- ix A power to spend, within budgets allocated to it by council, on the purposes for which those budgets were allocated by council
- x A power to:
 - a. make grants to enable events that benefit the people of Berwick, to encourage visitors, regeneration, and
 - b. to approve spending for a list of events approved by council provided such decisions are within existing budget provision.
- xi A duty to consult with the public on local services matters to promote engagement of residents and to build trust in the Council,
- xii A power to work with local organisations to foster relationships that further the Council's objectives, and
- xiii A power to make proposals to council on the organisation and promotion of events or activities that benefit Berwick.