

BERWICK-UPON-TWEED TOWN COUNCIL

To: Members of the Communities and Local Services Committee

You are hereby requested to attend a meeting of the Communities and Local Services Committee of BERWICK-UPON-TWEED TOWN COUNCIL to be held in The Meeting Room, Berwick-upon-Tweed Town Council Office, Unit 1, 82 – 88 Marygate, Berwick-upon-Tweed, on MONDAY, 15 JULY 2024 AT 6:00 PM.

The Agenda for the meeting is set out below.

 **Town Clerk**
10 July 2024

AGENDA

| ITEM NO. | TITLE AND DESCRIPTION OF ITEM | | APPS |
|-----------------|--------------------------------------|--|----------------------|
| 1. | OPEN SESSION | Members of the public may make representations, ask questions and give evidence at a meeting which they are entitled to attend in respect of the business on the agenda. This is for a period of 15 minutes overall and is limited to 3 minutes per person. | |
| 2. | APOLOGIES FOR ABSENCE | To receive apologies for absence. | |
| 3. | MINUTES | To sign as a correct record the minutes of the Berwick-upon-Tweed Town Council Communities and Local Services Committee meeting held on Monday, 03 June 2024. | Draft Minutes |
| 4. | DISCLOSURE OF INTERESTS | (i) Unless already entered in the Council's Register of Members' interests, members are required to disclose any personal interest, (which includes any disclosable pecuniary interest), they may have in any of the items included on the agenda for the meeting in accordance with the Code of Conduct adopted by the Council on 9 July 2012, and are reminded that if they have any personal interests of a prejudicial nature they must not participate in any discussion or vote on the matter and must leave the room. | |

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| | | (ii) To receive and consider requests from members who have a Disclosable Pecuniary Interest in any items on the agenda an application for dispensation under section 33 of the Localism Act 2011 to enable members to participate in discussions and voting. | |
| 5. | ENVIRONMENTAL VOLUNTEERS | Verbal update from Officers and elected Members. | |
| 6. | ALLOTMENTS | <ul style="list-style-type: none"> i. To note the report. ii. To receive an update from the Assistant to the Clerk. | App A |
| 7. | POLLING DISTRICT AND POLLING PLACES STATUTORY REVIEW | To consider a response to the review of polling districts and polling places. | |
| 8. | LOCAL TRANSPORT PLAN (LTP) CAPITAL PROGRAMME 2025-26 | To consider priorities for the LTP Capital Programme 2025-26. | |
| 9. | CHRISTMAS MARKET / PLANTERS ON MARYGATE | To consider a site visit to Marygate to discuss a way forward for the Berwick Christmas Market. | |
| 10. | ROSPA PLAY PARK REPORTS | To receive the annual inspections. | |
| 11. | QUAYSIDE | To discuss a request from a local resident regarding new bins and bench maintenance on the quayside. | |
| 12. | LITTER BINS | To consider the purchasing of litter bins. | |
| 13. | BENCHES | To receive an update from Cllr R Driver. | |
| 14. | ACTION PLAN | To receive an update. | |
| 15. | EXPENDITURE VS BUDGET YEAR TO DATE | To note the report (to follow). | App B |
| 16. | DATE OF NEXT MEETING | The next meeting of the committee will be held on Monday 02 September 2024, at 6:00 pm. | |
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| | MEMBERS OF THE COMMUNITIES AND LOCAL SERVICES COMMITTEE | | |
| | Councillors: Janice Bowden, Graham Brown, Rachel Driver, Mike Greener, John Robertson, Gary Smith, Lesley Stephenson, Thomas Stewart and Jane Turton. | | |