

17/07/2024			Berwick upon Tweed Town Council Current Year						Appendix H
13:16			Annual Budget - By Centre (Actual YTD Month 3)						
			Last Year		Current Year				
			Budget	Actual	Total	Actual YTD	Committed	Outturn	
101	Admin:Staffing								
4000	Salaries		126906	121443	94384	46446	0	47938	
4001	National Insurance		10000	10510	7551	849	0	6702	
4002	Pensions		12600	11127	5663	4246	0	1417	
4003	Training		556	400	2500	761	0	1739	
4004	Travel & Subsistence		556	441	626	74	0	552	
4006	Staff Memberships		1000	1439	1125	536	0	589	
4007	Meetings		556	0	626	180	0	446	
4010	Payroll Cost		361	409	900	0	0	900	
	Overhead Expenditure		152535	145770	113375	53092	0		
	Movement to/(from) Gen Reserve		(152,535)	(145,770)	(113,375)	(53,092)			
102	Admin:Office Costs								
4050	Rent - Office		12500	12500	12500	0	0	12500	
4052	Rates for office		12500	2120	10000	795	0	9205	
4053	Electricity		1500	8272	12000	4909	0	7091	
4054	Telecoms		1957	1734	1800	448	0	1352	
4055	IT Equipment - Hardware		2000	399	2250	366	0	1884	
4057	Equipment & Furniture		1187	2136	2500	229	435	1836	
4058	Cleaning		250	1855	281	75	0	206	
4059	Equipment Replacement Fund		1301	1301	1350	0	0	1350	
	Overhead Expenditure		33195	30318	42681	6821	435		
	Movement to/(from) Gen Reserve		(33,195)	(30,318)	(42,681)	(6,821)			

				Last Year			Current Year				
				Budget		Actual	Total	Actual YTD	Committed	Outturn	
103	Admin:Operational Costs										
4100	Accounting Software			824		0	927	1983	0	-1056	
4101	Postage			485		119	546	69	11	466	
4102	Stationery			556		725	626	198	45	383	
4104	MFD - Photocopies and printing			1600		1602	1800	787	0	1013	
4105	Photocopier Support			618		0	695	0	0	695	
4106	TC Website			515		523	579	0	115	464	
4107	Recruitment			0		150	0	0	422	-422	
4108	Bank Charges			371		229	417	34	0	383	
4109	Office software and email			3000		4840	3375	1337	0	2038	
Overhead Expenditure				7969		8188	8965	4408	594		
Movement to/(from) Gen Reserve				(7,969)		(8,188)	(8,965)	(4,408)			
104	Admin:Councillor Costs										
4150	Training			600		70	2000	149	0	1851	
4151	Travel & Subsistence			278		9	500	0	0	500	
4152	Supplies - items used by cllrs			165		57	250	0	0	250	
Overhead Expenditure				1043		136	2750	149	0		
Movement to/(from) Gen Reserve				(1,043)		(136)	(2,750)	(149)			
105	Admin:Statutory Costs										
4200	Insurance - General			1986		2628	1986	0	0	1986	
4201	Insurance - Play Area			1882		1882	1906	0	0	1906	
4202	Insurance - Public Realm			830		830	863	0	0	863	
4203	Insurance - Civic Regalia			1993		1993	1999	0	0	1999	

			Last Year			Current Year			
			Budget		Actual	Total	Actual YTD	Committed	Outturn
4204	Audit - External		1365		1365	1506	0	0	1506
4205	Audit - Internal		3589		3989	1100	400	0	700
4206	Legal & Professional Fees		1124		-5977	0	2003	231	-2234
4207	Election Expenses		1500		0	1688	0	0	1688
Overhead Expenditure			14269		6710	11048	2403	231	
6000	plus Transfer from EMR		0		0	0	500	0	
Movement to/(from) Gen Reserve			(14,269)		(6,710)	(11,048)	(1,902)		
106 Admin:Miscellaneous Costs									
4250	Publications		278		0	313	0	0	313
4252	Publicity & Communications		1500		2716	1500	-7	10	1497
4253	Corporate Subscriptions		2000		1890	2250	2977	0	-727
4254	Meeting Expenses		340		214	383	0	0	383
Overhead Expenditure			4118		4820	4446	2970	10	
Movement to/(from) Gen Reserve			(4,118)		(4,820)	(4,446)	(2,970)		
201 CS:Public Space Management									
4500	Public Seat Maintenance		2000		2698	2250	399	315	1536
4501	Public Seat Purchases		0		0	0	0	2825	-2825
4502	Bus Shelter Maintenance		1500		2419	1688	451	316	921
4504	Public Realm Works		1032		1557	0	183	0	-183
4505	Litter Bins		2000		3121	2250	-185	1117	1318
4507	War Memorial Maintenance		87		0	98	0	0	98
4508	Floral Display Materials		7000		7601	7500	4792	83	2625
4512	Storage costs		1000		1283	0	281	0	-281

		Last Year		Current Year			
		Budget	Actual	Total	Actual YTD	Committed	Outturn
Overhead Expenditure		14619	18680	13786	5920	4656	
6000	plus Transfer from EMR	0	2427	0	597	0	
6001	less Transfer to EMR	0	600	0	0	0	
Movement to/(from) Gen Reserve		(14,619)	(16,853)	(13,786)	(5,323)		
202 CS:Local Service Offices							
4602	Transport	33822	34121	2500	4262	301	-2063
4603	Equipment	2641	10851	2250	1293	62	895
4605	Depot costs - electricity	4500	5647	4500	1027	0	3473
4606	Depot costs - water	1000	0	1125	0	0	1125
4607	Depot costs - rent	6169	13013	12000	3932	0	8068
4608	Depot costs rates	11923	6279	6000	1497	0	4503
4609	LS Staff sals	86755	54531	86625	15156	0	71469
4610	LS Staff NI	4500	4616	6930	399	0	6531
4611	LS staff pensions	8675	7229	5197	1737	0	3460
4613	Vehicle replacement costs	0	0	7500	0	0	7500
4614	Seasonal Horticulture Staff	0	0	14000	0	0	14000
Overhead Expenditure		159985	136288	148627	29304	363	
Movement to/(from) Gen Reserve		(159,985)	(136,288)	(148,627)	(29,304)		
203 CS:Allotments							
4650	Water Charge	464	0	522	0	0	522
4651	Repairs & Maintenance	500	0	563	0	0	563
Overhead Expenditure		964	0	1085	0	0	
Movement to/(from) Gen Reserve		(964)	0	(1,085)	0		

		Last Year			Current Year			
		Budget	Actual	Total	Actual YTD	Committed	Outturn	
301	Parks & Play Areas:Projects							
4701	Play Equipment	7500	5367	8438	1444	7550	-556	
	Overhead Expenditure	7500	5367	8438	1444	7550		
	Movement to/(from) Gen Reserve	(7,500)	(5,367)	(8,438)	(1,444)			
302	Parks & Play Areas:Splash Park							
4750	Electricity - splash park	750	1493	844	139	0	705	
4753	Maintenance	2172	2519	1043	-257	1710	-410	
4754	Water Quality Inspections	6805	8930	10000	3825	5374	801	
4756	Annual Inspection	103	83	116	0	0	116	
	Overhead Expenditure	9830	13025	12003	3707	7084		
	Movement to/(from) Gen Reserve	(9,830)	(13,025)	(12,003)	(3,707)			
303	Parks & Play Areas:Play Areas							
4801	Maintenance	5000	6496	5000	266	466	4268	
4803	Annual Inspections	979	1447	1101	0	0	1101	
	Overhead Expenditure	5979	7943	6101	266	466		
6000	plus Transfer from EMR	0	2426	0	0	0		
	Movement to/(from) Gen Reserve	(5,979)	(5,517)	(6,101)	(266)			
401	Promotion:Marketing							
4900	Advertising	2000	1425	2250	0	0	2250	
4902	Website	876	500	986	0	0	986	
4905	Visitor services Support	7500	7500	0	0	0	0	

		Last Year		Current Year			
		Budget	Actual	Total	Actual YTD	Committed	Outturn
Overhead Expenditure		10376	9425	3236	0	0	
Movement to/(from) Gen Reserve		(10,376)	(9,425)	(3,236)	0		
402 Promotion:Autumn Festivals							
4953	HODS	2000	1927	2250	0	0	2250
4954	Film Festival	0	1039	0	0	0	0
4956	New Music Festival	0	1500	0	0	0	0
Overhead Expenditure		2000	4466	2250	0	0	
Movement to/(from) Gen Reserve		(2,000)	(4,466)	(2,250)	0		
403 Promotion:Festive Lighting							
5000	Maintenance & Installation	9000	9177	10125	12	0	10113
5001	Lights & Fittings	3681	3681	0	0	0	0
5002	Christmas Trees	618	755	0	0	0	0
5003	NCC Labour Costs	670	0	0	0	0	0
5004	Other Costs	221	27	249	0	0	249
Overhead Expenditure		14190	13640	10374	12	0	
Movement to/(from) Gen Reserve		(14,190)	(13,640)	(10,374)	(12)		
500 People and communities							
4906	People and communities salarie	15167	15596	21723	11908	0	9815
4907	People and communities NI	1516	1536	1738	125	0	1613
4908	People and comms pensions	1516	1263	1303	450	0	853
4909	Strategic Plan	30000	20125	30000	1731	69	28200
Overhead Expenditure		48199	38520	54764	14214	69	

		Last Year		Current Year			
		Budget	Actual	Total	Actual YTD	Committed	Outturn
Movement to/(from) Gen Reserve		(48,199)	(38,520)	(54,764)	(14,214)		
501	Grants:Events						
5050	Tweedmouth Feast	2000	1053	0	0	0	0
5051	Spittal Seaside Festival	2000	0	0	0	0	0
5052	Other Events Grants	15000	15280	15000	0	0	15000
Overhead Expenditure		19000	16334	15000	0	0	
Movement to/(from) Gen Reserve		(19,000)	(16,334)	(15,000)	0		
601	CP:General						
5200	Town Improvement Projects	0	1080	0	729	0	-729
5201	Hoppa Bus	15000	10000	0	0	0	0
5203	CCTV	5400	352	0	96	0	-96
5204	Streetscape/Wayfinding	0	0	7370	0	0	7370
5205	Events	0	0	1500	0	0	1500
Overhead Expenditure		20400	11432	8870	825	0	
6000	plus Transfer from EMR	0	0	0	717	0	
Movement to/(from) Gen Reserve		(20,400)	(11,432)	(8,870)	(108)		
602	CP:Neighbourhood Plan						
5251	Stationery & Equipment	0	146	0	11	0	-11
Overhead Expenditure		0	146	0	11	0	
6000	plus Transfer from EMR	0	146	0	0	0	
Movement to/(from) Gen Reserve		0	0	0	(11)		

		Last Year		Current Year			
		Budget	Actual	Total	Actual YTD	Committed	Outturn
701	Civic Expenditure:Civic Costs						
5400	Mayor Making	773	87	0	107	0	-107
5401	Civic Support	309	0	1001	0	0	1001
5402	Freedom Costs	521	1381	500	35	140	325
5404	Mayor's Sunday	721	1310	0	0	0	0
5405	Civic Functions	721	108	2392	0	0	2392
5406	Civic Visits	309	0	0	0	0	0
5407	Other Costs	309	10	0	0	0	0
5408	Civic Fund	1494	1116	1500	0	0	1500
	Overhead Expenditure	5157	4012	5393	142	140	
6000	plus Transfer from EMR	0	860	0	0	0	
	Movement to/(from) Gen Reserve	(5,157)	(3,152)	(5,393)	(142)		
702	Civic Expenditure:Civic Events						
5450	Remembrance Day	1893	1638	2130	0	0	2130
5451	Riding Bounds	6180	6680	6674	7824	29	-1179
5452	Other	541	0	609	0	0	609
	Overhead Expenditure	8614	8318	9413	7824	29	
	Movement to/(from) Gen Reserve	(8,614)	(8,318)	(9,413)	(7,824)		
900	Receipts						
1000	Precept	346963	346963	364311	182156	0	
1001	Bank Interest	1100	3925	1238	1297	0	
1003	Public Seats	1100	300	1100	300	0	
1006	Allotment fees	700	1177	700	0	0	
1007	Freedom Fees	110	400	450	75	0	

		Last Year		Current Year			
		Budget	Actual	Total	Actual YTD	Committed	Outturn
1008	Schedule III	140000	157743	147000	0	0	
1009	Charitable Receipts	0	792	17933	0	0	
1011	Hanging Baskets Donations	0	0	0	60	0	
1099	Sundry	0	9	0	0	0	
Total Income		489973	511308	532732	183887	0	
6000	plus Transfer from EMR	0	1768	0	0	0	
6001	less Transfer to EMR	0	4458	0	7	0	
Movement to/(from) Gen Reserve		489973	508619	532732	183881		
Total Budget Income		489973	511308	532732	183887	0	
Expenditure		539942	483537	482605	133511	21629	
Net Income over Expenditure		-49969	27771	50127	50377	-21629	
plus Transfer from EMR		0	7628	0	1814	0	
less Transfer to EMR		0	5058	0	7	0	
Movement to/(from) Gen Reserve		(49,969)	30342	50127	52184		