

## BERWICK-UPON-TWEED TOWN COUNCIL

<b>To: Members of the Staffing Committee</b>	
<b>You are hereby requested to attend an extraordinary meeting of the Staffing Committee of BERWICK-UPON-TWEED TOWN COUNCIL to be held in The Meeting Room, Berwick-upon-Tweed Town Council Office, Unit 1, 82 – 88 Marygate, Berwick-upon-Tweed, on MONDAY, 29 JULY 2024 AT 4:00 PM.</b>	
<b>The Agenda for the meeting is set out below.</b>	
<b>Cllr L Hawken</b> <b>24 June 2024</b>	<b>Cllr G Brown</b> <b>24 June 2024</b>

Members are reminded that the Standing Orders of council apply to this meeting, and that in staffing matters, they should consider their duties as employers including the duties to consult staff and to give due account to council's equalities duties towards employees.

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### AGENDA

<b>ITEM NO.</b>	<b>TITLE AND DESCRIPTION OF ITEM</b>	<b>APPS</b>
<b>1.</b>	<b>OPEN SESSION</b>  Members of the public may make representations, ask questions and give evidence at a meeting which they are entitled to attend in respect of the business on the agenda.  This is for a period of 15 minutes overall and is limited to 3 minutes per person.	
<b>2.</b>	<b>APOLOGIES FOR ABSENCE</b>  To receive apologies for absence.	

3.	<b>DISCLOSURE OF INTERESTS</b>	<p>(i) Unless already entered in the Council's Register of Members' interests, members are required to disclose any personal interest, (which includes any disclosable pecuniary interest), they may have in any of the items included on the agenda for the meeting in accordance with the Code of Conduct adopted by the Council on 9 July 2012, and are reminded that if they have any personal interests of a prejudicial nature they must not participate in any discussion or vote on the matter and must leave the room.</p> <p>(ii) To receive and consider requests from members who have a Disclosable Pecuniary Interest in any items on the agenda an application for dispensation under section 33 of the Localism Act 2011 to enable members to participate in discussions and voting.</p>	
4.	<b>ANY OTHER URGENT BUSINES</b>	To be agreed by the Chair, open and / or confidential.	
5.	<b>OPERATION'S MANAGER</b>	To confirm the appointment of an Operation's Manager.	
6.	<b>STAFF APPRAISALS</b>	To consider timings in reference to the new Operation's Manager starting.	
	<b>The Committee may be recommended to pass a resolution under the Public Bodies (Admission to Meetings) Act 1960 to exclude the media and public from the discussion of the following business on the basis that public discussion may prejudice the Council's position and/or staffing issues may be discussed.</b>		
7.	<b>PENSIONS</b>	To discuss the rates of pensions paid by different organisations.	
8.	<b>STAFFING ISSUES</b>	To consider confidential staffing matters.	
9.	<b>DATE OF NEXT MEETING</b>	The next meeting of the committee will be held on Tuesday 17 September 2024 at 6:00 pm.	
	<b>MEMBERS OF THE STAFFING COMMITTEE:</b>		
	<b>Councillors: Janice Bowden, Graham Brown, Laura Hawken, Rosemary Mackenzie and Jane Turton.</b>		