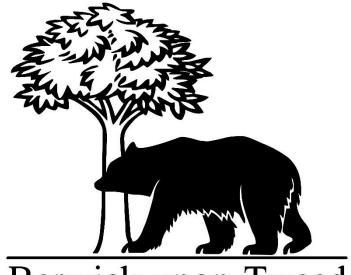
## BERWICK-UPON-TWEED TOWN COUNCIL

Council Appendix H Monday, 05 August 2024



Berwick-upon-Tweed Town Council

Minutes of the Town Council Planning Committee Meeting held on Monday 29 July at 6.00pm in The Meeting Room, Berwick-upon-Tweed Town Council Office, Unit 1, 82 – 88 Marygate, Berwick-upon-Tweed

## PRESENT:

Councillors: T Stewart (Chair)

M Greener

R Driver

J Robertson

G Smith

## IN ATTENDANCE:

Lucy Henzell-Thomas, Administrator

2 x Representative of Greener Berwick

MINUTE	TITLE AND DESCRIPTION OF ITEM	Mover	Seconder	Decision
NO.				
P020/24	OPEN SESSION			
	Members of the public may make representations, ask	N/A	N/A	A member of Greener Berwick spoke during Item 8
	questions and give evidence at a meeting which they			on the agenda: Local Transport Plan (LTP)
	are entitled to attend in respect of the business on the			
	agenda.			
	This is for a period of 15 minutes overall and is limited			
	to 3 minutes per person.			
P021/24	APOLOGIES FOR ABSENCE			
	To receive apologies for absence.	N/A	N/A	There were no apologies for absence
P022/24	MINUTES		l	
	To sign as a correct record the minutes of the	MG	RD	The Committee RESOLVED that the minutes of
	Berwick-upon-Tweed Town Council Planning			the meeting held on Monday 17 June 2024, were
	Committee meeting held on Monday 17 June 2024.			agreed and signed as a correct record.
P023/24	DISCLOSURE OF INTERESTS		l	
	(i) Unless already entered in the Council's	N/A	N/A	i There were no disclosures of interests.
	Register of Members' interests, members are			
	required to disclose any personal interest,			
	(which includes any disclosable pecuniary			
	interest), they may have in any of the items			
	included on the agenda for the meeting in			
	accordance with the Code of Conduct			

		1	
	adopted by the Council on 9 July 2012, and		
	are reminded that if they have any personal		
	interests of a prejudicial nature they must not		
	participate in any discussion or vote on the		
	matter and must leave the room.		
	(ii) To receive and consider requests from		ii. There were no requests for dispensation.
	members who have a Disclosable Pecuniary		
	Interest in any items on the agenda an		
	application for dispensation under section 33		
	of the Localism Act 2011 to enable members		
	to participate in discussions and voting.		
P024/24	APPLICATIONS FOR PLANNING PERMISSION		
	Ref No: 24/02008/FUL	Nem	The Committee felt that the size of the rear dormer
	<b>Description:</b> Proposed attic conversion & internal	con	was rather overpowering and would ask that it be
	alterations. Works to include insertion of new windows	5	reduced to take in the volume of just the bathroom
	and creation of dormer windows.		and not the bedroom. We also hope that the
	Address: 39 Riverside Road Tweedmouth Berwick-		detailing will be in keeping with the interwar
	Upon-Tweed Northumberland TD15 2HQ		character of the building.
	Ref No: 24/00540/FUL	Nem	No objections
	<b>Description:</b> Construction of garden shed	con	
	Address: 1B Cow Road Spittal Berwick-Upon-Tweed		
	Northumberland TD15 2QR		
P025/24	PLANNING APPLICATION DECISION LIST	1	
	To note the list of planning application decisions for	Nem	The decisions provided in the attachment were
	May 2024.	con	noted.
		1	

P026/24	SHOP FRONT DESIGN GUIDE		
	To consider draft of new SDG for Berwick	Nem	The Committee considered the draft and Cllr
		con	Stewart gave the Committee his recommendations
			for additions to the draft. The Committee
			RESOLVED that Cllr Stewart would email these
			recommendations to NCC.
P027/24	LOCAL TRANSPORT PLAN (LTP) CAPITAL PROGR.	AMME 202	5-26
	To consider priorities for the LTP Capital Programme	Nem	The Committee considered the priorities. Greener
	2025-26.	con	Berwick were invited to propose their suggestions
			for inclusion which concerned Real time passenger
			information at bus interchanges in Berwick town
			centre and improved cycle links from Dock Road /
			Sustrans Route 1 to town centre. It was
			RESOLVED that the Committee would, subject to
			agreement at the Council meeting on the 5 <sup>th</sup>
			August, delegate decisions on this item to the next
			Communities and Local Services on the 2 <sup>nd</sup>
			September and for them to respond to
			Northumberland County Council by the deadline of
			Friday 27 <sup>th</sup> September.
P028/24	MALTINGS REDEVELOPMENT	<u> </u>	
	Discussion of Maltings redevelopment. To include any	Nem	The committee gave positive feedback and were
	comments and feedback from the recent presentation	con	explicit in support of the new development plans:
	given to councillors by the Maltings on 10th July as		informal comments had been given at the

	well as the public event held at the Maltings on 20th		presentations regarding roof heights, and
	July		prevention of gull nesting.
P029/24	NEIGHBOURHOOD PLAN		
	To receive a verbal update	Nem	Cllr Stewart updated the committee on recent work
		con	done on the Neighbourhood Plan. There was a
			recent exercise to map heritage assets outside the
			Conservation Area and it was RESOLVED that Cllr
			Stewart would circulate this list to the committee. It
			was <b>RESOLVED</b> that the Committee should
			contact NCC again about timelines for funding
			applications and overall completion of the draft
			plan. It was also <b>RESOLVED</b> to instruct the
			Administrative Officer to apply for a 30-day trial of a
			digital mapping service and report back to the next
			committee meeting on its useability for possible
			future subscription.
P030/24	ACTION PLAN	<u> </u>	
	To receive an update	Nem	The Committee considered the Planning items on
		con	the Action Plan. On the subject of gutters in
			Marygate, it was RESOLVED that Cllr Stewart
			would invite the Civic Society and the Development
			Trust to a discussion about the poor condition of a
			number of buildings on Marygate and discuss a

				possible strategy for engaging the owners to take better care of their assets.  On the matter of the lack of accessible kerbs in the town, it was <b>RESOLVED</b> that Cllr Driver would identify sites for improvement, starting with the Town Centre.
P031/24	DATE OF NEXT MEETING			
	The date of the next meeting will be held on Monday 19 August 2024 at 6.00 pm.	N/A	N/A	Noted.