

04/09/2024						Berwick upon Tweed Town Council Current Year					Appendix F
16:01						Annual Budget - By Centre (Actual YTD Month 5)					
				Last Year		Current Year					
				Budget	Actual		Total	Actual YTD	Committed	Outturn	
101	Admin:Staffing										
4000	Salaries			126906	121443		94384	73619	0	20765	
4001	National Insurance			10000	10510		7551	3801	0	3750	
4002	Pensions			12600	11127		5663	6592	0	-929	
4003	Training			556	400		2500	1761	0	739	
4004	Travel & Subsistence			556	441		626	74	7	545	
4006	Staff Memberships			1000	1439		1125	536	0	589	
4007	Meetings			556	0		626	180	0	446	
4010	Payroll Cost			361	409		900	0	0	900	
	Overhead Expenditure			152535	145770		113375	86562	7		
	Movement to/(from) Gen Reserve			(152,535)	(145,770)		(113,375)	(86,562)			
102	Admin:Office Costs										
4050	Rent - Office			12500	12500		12500	6250	0	6250	
4052	Rates for office			12500	2120		10000	1325	0	8675	
4053	Electricity			1500	8272		12000	5569	0	6431	
4054	Telecoms			1957	1734		1800	718	0	1082	
4055	IT Equipment - Hardware			2000	399		2250	366	0	1884	
4057	Equipment & Furniture			1187	2136		2500	673	81	1746	
4058	Cleaning			250	1855		281	208	0	73	
4059	Equipment Replacement Fund			1301	1301		1350	0	0	1350	
	Overhead Expenditure			33195	30318		42681	15109	81		

		Last Year		Current Year			
		Budget	Actual	Total	Actual YTD	Committed	Outturn
Movement to/(from) Gen Reserve		(33,195)	(30,318)	(42,681)	(15,109)		
103	Admin:Operational Costs						
4100	Accounting Software	824	0	927	1983	0	-1056
4101	Postage	485	119	546	107	0	439
4102	Stationery	556	725	626	202	223	201
4104	MFD - Photocopies and printing	1600	1602	1800	1103	0	697
4105	Photocopier Support	618	0	695	0	0	695
4106	TC Website	515	523	579	75	115	389
4107	Recruitment	0	150	0	1582	1439	-3021
4108	Bank Charges	371	229	417	90	0	327
4109	Office software and email	3000	4840	3375	2223	0	1152
Overhead Expenditure		7969	8188	8965	7366	1777	
6000	plus Transfer from EMR	0	0	0	1582	0	
Movement to/(from) Gen Reserve		(7,969)	(8,188)	(8,965)	(5,784)		
104	Admin:Councillor Costs						
4150	Training	600	70	2000	149	0	1851
4151	Travel & Subsistence	278	9	500	17	0	483
4152	Supplies - items used by cllrs	165	57	250	0	0	250
Overhead Expenditure		1043	136	2750	165	0	
Movement to/(from) Gen Reserve		(1,043)	(136)	(2,750)	(165)		
105	Admin:Statutory Costs						
4200	Insurance - General	1986	2628	1986	0	0	1986

		Last Year		Current Year			
		Budget	Actual	Total	Actual YTD	Committed	Outturn
4201	Insurance - Play Area	1882	1882	1906	0	0	1906
4202	Insurance - Public Realm	830	830	863	0	0	863
4203	Insurance - Civic Regalia	1993	1993	1999	0	0	1999
4204	Audit - External	1365	1365	1506	0	0	1506
4205	Audit - Internal	3589	3989	1100	400	0	700
4206	Legal & Professional Fees	1124	-5977	0	3434	0	-3434
4207	Election Expenses	1500	0	1688	0	0	1688
Overhead Expenditure		14269	6710	11048	3834	0	
6000	plus Transfer from EMR	0	0	0	1931	0	
Movement to/(from) Gen Reserve		(14,269)	(6,710)	(11,048)	(1,902)		
106	Admin:Miscellaneous Costs						
4250	Publications	278	0	313	0	0	313
4252	Publicity & Communications	1500	2716	1500	1256	0	244
4253	Corporate Subscriptions	2000	1890	2250	3131	0	-881
4254	Meeting Expenses	340	214	383	0	0	383
Overhead Expenditure		4118	4820	4446	4388	0	
6000	plus Transfer from EMR	0	0	0	1242	0	
Movement to/(from) Gen Reserve		(4,118)	(4,820)	(4,446)	(3,146)		
201	CS:Public Space Management						
4500	Public Seat Maintenance	2000	2698	2250	977	598	675
4501	Public Seat Purchases	0	0	0	2825	0	-2825
4502	Bus Shelter Maintenance	1500	2419	1688	451	856	381
4504	Public Realm Works	1032	1557	0	124	1	-125

		Last Year		Current Year			
		Budget	Actual	Total	Actual YTD	Committed	Outturn
4505	Litter Bins	2000	3121	2250	5206	510	-3466
4507	War Memorial Maintenance	87	0	98	0	0	98
4508	Floral Display Materials	7000	7601	7500	5123	131	2246
4512	Storage costs	1000	1283	0	281	0	-281
Overhead Expenditure		14619	18680	13786	14987	2096	
6000	plus Transfer from EMR	0	2427	0	7452	0	
6001	less Transfer to EMR	0	600	0	0	0	
Movement to/(from) Gen Reserve		(14,619)	(16,853)	(13,786)	(7,535)		
202	CS:Local Service Offices						
4602	Transport	33822	34121	2500	7997	34	-5531
4603	Equipment	2641	10851	2250	1466	265	519
4605	Depot costs - electricity	4500	5647	4500	1492	0	3008
4606	Depot costs - water	1000	0	1125	0	0	1125
4607	Depot costs - rent	6169	13013	12000	7557	0	4443
4608	Depot costs rates	11923	6279	6000	2495	0	3505
4609	LS Staff sals	86755	54531	86625	18758	0	67867
4610	LS Staff NI	4500	4616	6930	1222	0	5708
4611	LS staff pensions	8675	7229	5197	2835	0	2362
4613	Vehicle replacement costs	0	0	7500	0	0	7500
4614	Seasonal Horticulture Staff	0	0	14000	8074	0	5926
Overhead Expenditure		159985	136288	148627	51897	299	
Movement to/(from) Gen Reserve		(159,985)	(136,288)	(148,627)	(51,897)		
203	CS:Allotments						

		Last Year		Current Year			
		Budget	Actual	Total	Actual YTD	Committed	Outturn
4650	Water Charge	464	0	522	0	0	522
4651	Repairs & Maintenance	500	0	563	0	0	563
Overhead Expenditure		964	0	1085	0	0	
Movement to/(from) Gen Reserve		(964)	0	(1,085)	0		
301	Parks & Play Areas:Projects						
4701	Play Equipment	7500	5367	8438	7619	966	-147
Overhead Expenditure		7500	5367	8438	7619	966	
6000	plus Transfer from EMR	0	0	0	4832	0	
Movement to/(from) Gen Reserve		(7,500)	(5,367)	(8,438)	(2,788)		
302	Parks & Play Areas: Splash Park						
4750	Electricity - splash park	750	1493	844	332	0	512
4753	Maintenance	2172	2519	1043	216	1483	-656
4754	Water Quality Inspections	6805	8930	10000	5295	3905	800
4756	Annual Inspection	103	83	116	78	0	38
Overhead Expenditure		9830	13025	12003	5921	5388	
Movement to/(from) Gen Reserve		(9,830)	(13,025)	(12,003)	(5,921)		
303	Parks & Play Areas: Play Areas						
4801	Maintenance	5000	6496	5000	1073	341	4659
4803	Annual Inspections	979	1447	1101	-78	0	1101
Overhead Expenditure		5979	7943	6101	995	341	

		Last Year		Current Year					
		Budget	Actual	Total	Actual YTD	Committed	Outturn		
6000	plus Transfer from EMR	0	2426	0	0	0			
	Movement to/(from) Gen Reserve	(5,979)	(5,517)	(6,101)	(995)				
401	Promotion:Marketing								
4900	Advertising	2000	1425	2250	0	0		2250	
4902	Website	876	500	986	0	0		986	
4905	Visitor services Support	7500	7500	0	0	0		0	
	Overhead Expenditure	10376	9425	3236	0	0			
	Movement to/(from) Gen Reserve	(10,376)	(9,425)	(3,236)	0				
402	Promotion:Autumn Festivals								
4953	HODS	2000	1927	2250	0	0		2250	
4954	Film Festival	0	1039	0	0	0		0	
4956	New Music Festival	0	1500	0	0	0		0	
	Overhead Expenditure	2000	4466	2250	0	0			
	Movement to/(from) Gen Reserve	(2,000)	(4,466)	(2,250)	0				
403	Promotion:Festive Lighting								
5000	Maintenance & Installation	9000	9177	10125	12	0		10113	
5001	Lights & Fittings	3681	3681	0	0	0		0	
5002	Christmas Trees	618	755	0	0	0		0	
5003	NCC Labour Costs	670	0	0	0	0		0	
5004	Other Costs	221	27	249	0	0		249	
	Overhead Expenditure	14190	13640	10374	12	0			

		Last Year		Current Year			
		Budget	Actual	Total	Actual YTD	Committed	Outturn
Movement to/(from) Gen Reserve		(14,190)	(13,640)	(10,374)	(12)		
500	People and communities						
4906	People and communities salarie	15167	15596	21723	12312	0	9411
4907	People and communities NI	1516	1536	1738	237	0	1501
4908	People and comms pensions	1516	1263	1303	574	0	729
4909	Strategic Plan	30000	20125	30000	1731	69	28200
Overhead Expenditure		48199	38520	54764	14854	69	
Movement to/(from) Gen Reserve		(48,199)	(38,520)	(54,764)	(14,854)		
501	Grants:Events						
5050	Tweedmouth Feast	2000	1053	0	0	0	0
5051	Spittal Seaside Festival	2000	0	0	0	0	0
5052	Other Events Grants	15000	15280	15000	0	0	15000
Overhead Expenditure		19000	16334	15000	0	0	
Movement to/(from) Gen Reserve		(19,000)	(16,334)	(15,000)	0		
601	CP:General						
5200	Town Improvement Projects	0	1080	0	729	0	-729
5201	Hoppa Bus	15000	10000	0	0	0	0
5203	CCTV	5400	352	0	160	0	-160
5204	Streetscape/Wayfinding	0	0	7370	0	0	7370
5205	Events	0	0	1500	0	0	1500
Overhead Expenditure		20400	11432	8870	889	0	

		Last Year		Current Year				
		Budget	Actual	Total	Actual YTD	Committed	Outturn	
6000	plus Transfer from EMR	0	0	0	717	0		
	Movement to/(from) Gen Reserve	(20,400)	(11,432)	(8,870)	(172)			
602	CP:Neighbourhood Plan							
5251	Stationery & Equipment	0	146	0	31	0	-31	
	Overhead Expenditure	0	146	0	31	0		
6000	plus Transfer from EMR	0	146	0	20	0		
	Movement to/(from) Gen Reserve	0	0	0	(11)			
701	Civic Expenditure:Civic Costs							
5400	Mayor Making	773	87	0	107	0	-107	
5401	Civic Support	309	0	1001	0	0	1001	
5402	Freedom Costs	521	1381	500	175	0	325	
5404	Mayor's Sunday	721	1310	0	0	0	0	
5405	Civic Functions	721	108	2392	0	0	2392	
5406	Civic Visits	309	0	0	0	0	0	
5407	Other Costs	309	10	0	1760	0	-1760	
5408	Civic Fund	1494	1116	1500	0	0	1500	
	Overhead Expenditure	5157	4012	5393	2042	0		
6000	plus Transfer from EMR	0	860	0	1760	0		
	Movement to/(from) Gen Reserve	(5,157)	(3,152)	(5,393)	(282)			
702	Civic Expenditure:Civic Events							
5450	Remembrance Day	1893	1638	2130	0	0	2130	
5451	Riding Bounds	6180	6680	6674	7824	29	-1179	

		Last Year		Current Year			
		Budget	Actual	Total	Actual YTD	Committed	Outturn
5452	Other	541	0	609	0	0	609
Overhead Expenditure		8614	8318	9413	7824	29	
Movement to/(from) Gen Reserve		(8,614)	(8,318)	(9,413)	(7,824)		
900	Receipts						
1000	Precept	346963	346963	364311	182156	0	
1001	Bank Interest	1100	3925	1238	1297	0	
1003	Public Seats	1100	300	1100	300	0	
1006	Allotment fees	700	1177	700	0	0	
1007	Freedom Fees	110	400	450	150	0	
1008	Schedule III	140000	157743	147000	0	0	
1009	Charitable Receipts	0	792	17933	0	0	
1011	Hanging Baskets Donations	0	0	0	450	0	
1099	Sundry	0	9	0	1	0	
Total Income		489973	511308	532732	184353	0	
6000	plus Transfer from EMR	0	1768	0	0	0	
6001	less Transfer to EMR	0	4458	0	7	0	
Movement to/(from) Gen Reserve		489973	508619	532732	184346		
Total Budget Income		489973	511308	532732	184353	0	
Expenditure		539942	483537	482605	224495	11054	
Net Income over Expenditure		-49969	27771	50127	-40142	-11054	
plus Transfer from EMR		0	7628	0	19535	0	
less Transfer to EMR		0	5058	0	7	0	

				Last Year			Current Year					
				Budget		Actual	Total		Actual YTD	Committed		Outturn
Movement to/(from) Gen Reserve				(49,969)		30342	50127		(20,613)			