

06/11/2024

Berwick upon Tweed Town Council Current Year

Page 1

16:31

Detailed Income & Expenditure by Budget Heading 01/10/2024

Month No: 8

Cost Centre Report

	Actual Year To Date	Current Annual	Variance Annual	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>101 Admin:Staffing</u>							
4000 Salaries	96,110	94,384	(1,726)		(1,726)	101.8%	
4001 National Insurance	7,570	7,551	(19)		(19)	100.3%	
4002 Pensions	12,274	5,663	(6,611)		(6,611)	216.7%	
4003 Training	2,131	2,500	369	390	(21)	100.8%	
4004 Travel & Subsistence	544	626	82		82	86.9%	
4006 Staff Memberships	932	1,125	193		193	82.8%	
4007 Meetings	465	626	161		161	74.3%	
4010 Payroll Cost	0	900	900		900	0.0%	
Admin:Staffing :- Indirect Expenditure	120,026	113,375	(6,651)	390	(7,041)	106.2%	0
Net Expenditure	(120,026)	(113,375)	6,651				
<u>102 Admin:Office Costs</u>							
4050 Rent - Office	6,250	12,500	6,250		6,250	50.0%	
4052 Rates for office	1,855	10,000	8,145		8,145	18.6%	
4053 Electricity	6,120	12,000	5,880		5,880	51.0%	
4054 Telecoms	992	1,800	808		808	55.1%	
4055 IT Equipment - Hardware	1,227	2,250	1,023	376	647	71.3%	
4057 Equipment & Furniture	1,931	2,500	569	426	143	94.3%	
4058 Cleaning	258	281	23		23	91.8%	
4059 Equipment Replacement Fund	0	1,350	1,350		1,350	0.0%	
Admin:Office Costs :- Indirect Expenditure	18,633	42,681	24,048	802	23,246	45.5%	0
Net Expenditure	(18,633)	(42,681)	(24,048)				
<u>103 Admin:Operational Costs</u>							
4100 Accounting Software	1,983	927	(1,056)		(1,056)	213.9%	
4101 Postage	113	546	433		433	20.8%	
4102 Stationery	637	626	(11)	41	(52)	108.2%	
4104 MFD - Photocopies and printing	1,441	1,800	359		359	80.0%	
4105 Photocopier Support	0	695	695		695	0.0%	
4106 TC Website	75	579	504	115	389	32.8%	
4107 Recruitment	5,735	0	(5,735)		(5,735)	0.0%	3,616
4108 Bank Charges	125	417	292		292	30.0%	
4109 Office software and email	3,683	3,375	(308)		(308)	109.1%	
Admin:Operational Costs :- Indirect Expenditure	13,791	8,965	(4,826)	156	(4,982)	155.6%	3,616
Net Expenditure	(13,791)	(8,965)	4,826				
6000 plus Transfer from EMR		3,616					
Movement to/(from) Gen Reserve	(10,175)						

Continued over page

Detailed Income & Expenditure by Budget Heading 01/10/2024

Month No: 8

Cost Centre Report

	Actual Year To Date	Current Annual	Variance Annual	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>104 Admin:Councillor Costs</u>							
4150 Training	149	2,000	1,851		1,851	7.4%	
4151 Travel & Subsistence	17	500	483		483	3.3%	
4152 Supplies - items used by cllrs	0	250	250		250	0.0%	
Admin:Councillor Costs :- Indirect Expenditure	165	2,750	2,585	0	2,585	6.0%	0
Net Expenditure	(165)	(2,750)	(2,585)				
<u>105 Admin:Statutory Costs</u>							
4200 Insurance - General	2,956	1,986	(970)		(970)	148.8%	
4201 Insurance - Play Area	2,017	1,906	(111)		(111)	105.8%	
4202 Insurance - Public Realm	908	863	(45)		(45)	105.2%	
4203 Insurance - Civic Regalia	0	1,999	1,999		1,999	0.0%	
4204 Audit - External	0	1,506	1,506		1,506	0.0%	
4205 Audit - Internal	400	1,100	700		700	36.4%	
4206 Legal & Professional Fees	3,434	0	(3,434)		(3,434)	0.0%	1,931
4207 Election Expenses	0	1,688	1,688		1,688	0.0%	
Admin:Statutory Costs :- Indirect Expenditure	9,715	11,048	1,333	0	1,333	87.9%	1,931
Net Expenditure	(9,715)	(11,048)	(1,333)				
6000 plus Transfer from EMR	1,931						
Movement to/(from) Gen Reserve	(7,784)						
<u>106 Admin:Miscellaneous Costs</u>							
4250 Publications	0	313	313		313	0.0%	
4252 Publicity & Communications	1,389	1,500	111	210	(99)	106.6%	1,088
4253 Corporate Subscriptions	4,240	2,250	(1,990)		(1,990)	188.5%	1,263
4254 Meeting Expenses	0	383	383		383	0.0%	
Admin:Miscellaneous Costs :- Indirect Expenditure	5,629	4,446	(1,183)	210	(1,393)	131.3%	2,351
Net Expenditure	(5,629)	(4,446)	1,183				
6000 plus Transfer from EMR	2,351						
Movement to/(from) Gen Reserve	(3,278)						
<u>201 CS:Public Space Management</u>							
4500 Public Seat Maintenance	9,938	2,250	(7,688)	186	(7,873)	449.9%	5,971
4501 Public Seat Purchases	2,993	0	(2,993)		(2,993)	0.0%	2,825
4502 Bus Shelter Maintenance	1,349	1,688	339		339	79.9%	553
4503 Bus Shelter Purchases	5,930	0	(5,930)		(5,930)	0.0%	5,930

Detailed Income & Expenditure by Budget Heading 01/10/2024

Month No: 8

Cost Centre Report

	Actual Year To Date	Current Annual	Variance Annual	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4504 Public Realm Works	1,030	0	(1,030)		(1,030)	0.0%	1,030
4505 Litter Bins	7,642	2,250	(5,392)		(5,392)	339.6%	6,072
4507 War Memorial Maintenance	0	98	98		98	0.0%	
4508 Floral Display Materials	5,697	7,500	1,803	56	1,746	76.7%	
4512 Storage costs	281	0	(281)		(281)	0.0%	
CS:Public Space Management :- Indirect Expenditure	34,861	13,786	(21,075)	242	(21,317)	254.6%	22,381
Net Expenditure	(34,861)	(13,786)	21,075				
6000 plus Transfer from EMR	22,381						
Movement to/(from) Gen Reserve	(12,480)						
<u>202 CS:Local Service Offices</u>							
4602 Transport	9,135	2,500	(6,635)		(6,635)	365.4%	
4603 Equipment	2,175	2,250	75	169	(94)	104.2%	
4605 Depot costs - electricity	2,161	4,500	2,339		2,339	48.0%	
4606 Depot costs - water	0	1,125	1,125		1,125	0.0%	
4607 Depot costs - rent	10,463	12,000	1,537		1,537	87.2%	
4608 Depot costs rates	3,493	6,000	2,507		2,507	58.2%	
4609 LS Staff sals	46,975	86,625	39,650		39,650	54.2%	
4610 LS Staff NI	2,467	6,930	4,463		4,463	35.6%	
4611 LS staff pensions	4,176	5,197	1,021		1,021	80.4%	
4613 Vehicle replacement costs	0	7,500	7,500		7,500	0.0%	
4614 Seasonal Horticulture Staff	12,658	14,000	1,342		1,342	90.4%	
CS:Local Service Offices :- Indirect Expenditure	93,705	148,627	54,922	169	54,753	63.2%	0
Net Expenditure	(93,705)	(148,627)	(54,922)				
<u>203 CS:Allotments</u>							
4650 Water Charge	0	522	522		522	0.0%	
4651 Repairs & Maintenance	0	563	563		563	0.0%	
CS:Allotments :- Indirect Expenditure	0	1,085	1,085	0	1,085	0.0%	0
Net Expenditure	0	(1,085)	(1,085)				
<u>301 Parks & Play Areas:Projects</u>							
4701 Play Equipment	7,619	8,438	819	4,461	(3,643)	143.2%	4,832
Parks & Play Areas:Projects :- Indirect Expenditure	7,619	8,438	819	4,461	(3,643)	143.2%	4,832
Net Expenditure	(7,619)	(8,438)	(819)				
6000 plus Transfer from EMR	4,832						
Movement to/(from) Gen Reserve	(2,788)						

Detailed Income & Expenditure by Budget Heading 01/10/2024

Month No: 8

Cost Centre Report

	Actual Year To Date	Current Annual	Variance Annual	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>302 Parks & Play Areas: Splash Park</u>							
4750 Electricity - splash park	606	844	238		238	71.7%	
4753 Maintenance	341	1,043	702	1,318	(616)	159.0%	
4754 Water Quality Inspections	9,200	10,000	800		800	92.0%	
4756 Annual Inspection	78	116	38		38	67.2%	
Parks & Play Areas: Splash Park :- Indirect Expenditure	<u>10,224</u>	<u>12,003</u>	<u>1,779</u>	<u>1,318</u>	<u>461</u>	<u>96.2%</u>	<u>0</u>
Net Expenditure	<u>(10,224)</u>	<u>(12,003)</u>	<u>(1,779)</u>				
<u>303 Parks & Play Areas: Play Areas</u>							
4801 Maintenance	1,375	5,000	3,625		3,625	27.5%	
4803 Annual Inspections	(78)	1,101	1,179		1,179	(7.1%)	
Parks & Play Areas: Play Areas :- Indirect Expenditure	<u>1,297</u>	<u>6,101</u>	<u>4,804</u>	<u>0</u>	<u>4,804</u>	<u>21.3%</u>	<u>0</u>
Net Expenditure	<u>(1,297)</u>	<u>(6,101)</u>	<u>(4,804)</u>				
<u>401 Promotion: Marketing</u>							
4900 Advertising	0	2,250	2,250		2,250	0.0%	
4902 Website	500	986	486		486	50.7%	
4905 Visitor services Support	7,500	7,500	0		0	100.0%	7,500
Promotion: Marketing :- Indirect Expenditure	<u>8,000</u>	<u>10,736</u>	<u>2,736</u>	<u>0</u>	<u>2,736</u>	<u>74.5%</u>	<u>7,500</u>
Net Expenditure	<u>(8,000)</u>	<u>(10,736)</u>	<u>(2,736)</u>				
6000 plus Transfer from EMR	7,500						
Movement to/(from) Gen Reserve	<u>(500)</u>						
<u>402 Promotion: Autumn Festivals</u>							
4953 HODS	0	2,250	2,250		2,250	0.0%	
Promotion: Autumn Festivals :- Indirect Expenditure	<u>0</u>	<u>2,250</u>	<u>2,250</u>	<u>0</u>	<u>2,250</u>	<u>0.0%</u>	<u>0</u>
Net Expenditure	<u>0</u>	<u>(2,250)</u>	<u>(2,250)</u>				
<u>403 Promotion: Festive Lighting</u>							
5000 Maintenance & Installation	12	10,125	10,113		10,113	0.1%	
5004 Other Costs	0	249	249		249	0.0%	
Promotion: Festive Lighting :- Indirect Expenditure	<u>12</u>	<u>10,374</u>	<u>10,362</u>	<u>0</u>	<u>10,362</u>	<u>0.1%</u>	<u>0</u>
Net Expenditure	<u>(12)</u>	<u>(10,374)</u>	<u>(10,362)</u>				

Detailed Income & Expenditure by Budget Heading 01/10/2024

Month No: 8

Cost Centre Report

	Actual Year To Date	Current Annual	Variance Annual	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>500 People and communities</u>							
4906 People and communities salarie	19,543	21,723	2,180		2,180	90.0%	
4907 People and communities NI	237	1,738	1,501		1,501	13.6%	
4908 People and comms pensions	574	1,303	729		729	44.1%	
4909 Strategic Plan	1,731	30,000	28,269	69	28,200	6.0%	
People and communities :- Indirect Expenditure	22,085	54,764	32,679	69	32,610	40.5%	0
Net Expenditure	(22,085)	(54,764)	(32,679)				
<u>501 Grants:Events</u>							
5052 Other Events Grants	6,000	15,000	9,000		9,000	40.0%	
Grants:Events :- Indirect Expenditure	6,000	15,000	9,000	0	9,000	40.0%	0
Net Expenditure	(6,000)	(15,000)	(9,000)				
<u>601 CP:General</u>							
5200 Town Improvement Projects	779	0	(779)		(779)	0.0%	767
5203 CCTV	256	0	(256)		(256)	0.0%	
5204 Streetscape/Wayfinding	0	7,370	7,370		7,370	0.0%	
5205 Events	0	1,500	1,500		1,500	0.0%	
CP:General :- Indirect Expenditure	1,035	8,870	7,835	0	7,835	11.7%	767
Net Expenditure	(1,035)	(8,870)	(7,835)				
6000 plus Transfer from EMR	767						
Movement to/(from) Gen Reserve	(268)						
<u>602 CP:Neighbourhood Plan</u>							
5251 Stationery & Equipment	31	0	(31)		(31)	0.0%	20
CP:Neighbourhood Plan :- Indirect Expenditure	31	0	(31)	0	(31)		20
Net Expenditure	(31)	0	31				
6000 plus Transfer from EMR	20						
Movement to/(from) Gen Reserve	(11)						
<u>701 Civic Expenditure:Civic Costs</u>							
5400 Mayor Making	(0)	0	0		0	0.0%	
5401 Civic Support	0	1,001	1,001		1,001	0.0%	
5402 Freedom Costs	280	500	220		220	56.0%	
5405 Civic Functions	1,101	2,392	1,291		1,291	46.0%	

Detailed Income & Expenditure by Budget Heading 01/10/2024

Month No: 8

Cost Centre Report

	Actual Year To Date	Current Annual	Variance Annual	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
5407 Other Costs	1,760	0	(1,760)		(1,760)	0.0%	1,760
5408 Civic Fund	0	1,500	1,500		1,500	0.0%	
Civic Expenditure:Civic Costs :- Indirect Expenditure	3,140	5,393	2,253	0	2,253	58.2%	1,760
Net Expenditure	(3,140)	(5,393)	(2,253)				
6000 plus Transfer from EMR	1,760						
Movement to/(from) Gen Reserve	(1,381)						
<u>702 Civic Expenditure:Civic Events</u>							
5450 Remembrance Day	101	2,130	2,029	984	1,044	51.0%	
5451 Riding Bounds	7,824	6,674	(1,150)		(1,150)	117.2%	
5452 Other	0	609	609		609	0.0%	
Civic Expenditure:Civic Events :- Indirect Expenditure	7,925	9,413	1,488	984	504	94.6%	0
Net Expenditure	(7,925)	(9,413)	(1,488)				
<u>900 Receipts</u>							
1000 Precept	364,311	364,311	0			100.0%	
1001 Bank Interest	2,397	1,238	(1,159)			193.6%	7
1003 Public Seats	600	1,100	500			54.5%	
1006 Allotment fees	0	700	700			0.0%	
1007 Freedom Fees	150	450	300			33.3%	
1008 Schedule III	0	147,000	147,000			0.0%	
1009 Charitable Receipts	560	17,933	17,373			3.1%	560
1011 Hanging Baskets Donations	480	0	(480)			0.0%	
1099 Sundry	2	0	(2)			0.0%	
Receipts :- Income	368,500	532,732	164,232			69.2%	567
Net Income	368,500	532,732	164,232				
6001 less Transfer to EMR	567						
Movement to/(from) Gen Reserve	367,933						
Grand Totals:- Income	368,500	532,732	164,232			69.2%	
Expenditure	363,896	490,105	126,209	8,801	117,408	76.0%	
Net Income over Expenditure	4,604	42,627	38,023				
plus Transfer from EMR	45,158						
less Transfer to EMR	567						
Movement to/(from) Gen Reserve	49,196						