

## BERWICK-UPON-TWEED TOWN COUNCIL

**Minutes of the Town Council Planning Committee Meeting held on Monday 18th November 2024 at 6.00pm in The Meeting Room, Berwick-upon-Tweed Town Council Office, Unit 1, 82 – 88 Marygate, Berwick-upon-Tweed**

### **COUNCILLORS PRESENT:**

T Stewart (Chair)  
M Greener  
J Robertson  
R Driver  
G Smith

### **IN ATTENDANCE:**

Stephen Robinson, Operations Manager  
Lucy Henzell-Thomas, Administrative Officer  
Cllr P Rowe  
No Members of the Public

### **P053/24 1. OPEN SESSION**

There were no members of the public present.

Cllr Smith asked about the chest freezer currently outside a shop in Hide Hill, which is causing an obstruction on the pavement. The Officers informed the Committee that it had been reported on Fix My Street but they would chase this matter with Northumberland County Council (NCC) this week.

### **P054/24 2. APOLOGIES FOR ABSENCE**

There were no apologies for absence.

### **P055/24 3. MINUTES OF THE LAST MEETING**

Cllr Rowe added to the comments made by Cllr Greener regarding application 24/03187/VARYCO at Berwick Barracks. The Living Barracks team who are hoping move into the site next year wanted to know how to access plans for the site. The Chair informed him that they can view the application on the NCC planning portal online using the reference number above where you have the opportunity to comment up to the date the decision is made. Then the Committee **RESOLVED** that the minutes of the meeting held on Monday 21st October 2024, were agreed and signed as a correct record.

**P056/24 4. DISCLOSURE OF INTERESTS**

- i. There were no disclosures of interests.
- ii. There were no requests for dispensation.

**P057/24 5. TREE PLANTING ON WALLS**

The Committee considered the suggestions for planting and were supportive of the proposal.

**P058/24 6. NE TRANSPORT PLAN**

Last comments on NE LTP confirmed as 26th January 2025.

The Operations Manager informed the Committee that he had been in touch with the NE Mayor's office who are willing to set up a direct call with us to discuss, so Councillors need to decide on objectives within the plan's remit. Cllr Stewart suggested a priority would be better co-ordination between bus and train times especially at Alnwick and Alnmouth, plus work on real time bus information hopefully aligned with other bus companies in Scotland for more linked transport across borders. Cllr Driver highlighted the section regarding transport related social exclusion, particularly relevant for Berwick plus a high level of digital exclusion, impacting on education and access to employment and welcomed the opportunity to discuss this.

The Committee **RESOLVED** that officers would resend the Transport Plan link to ALL Councillors for ideas and feedback to be received by mid January. A task and finish group will be set up to decide priorities for a call with NE Mayor's office. Cllr Greener to provide contact for the Northern Authority regarding a possible pop-up at the council office to provide information for interested residents. In the meantime, council members and members of the public are able to send in responses as individual residents.

**P059/24 7. APPLICATIONS FOR PLANNING PERMISSION**

**Ref No: 24/03654/COU & 24/03655/LBC**

**Description: Change of Use from C1 Guest House to Residential & Listed Building Consent for same property**

**Address: Parade School House 61 Church Street Berwick-Upon-Tweed  
Northumberland TD15 1EE**

No objections to either application.

**Ref No: 24/03689/FUL**

**Description: Newbuild 3 bedroom low energy bungalow**

**Address: 13A Quarry Field Tweedmouth Berwick-Upon-Tweed  
Northumberland TD15 2HN**

Not covered as this application is within Ord Parish, now confirmed and changed by NCC. Councillors requested Officers provide maps with definite boundaries.

**Ref No: 24/03730/FUL**

**Description: Demolition & Erection of New Outbuilding Ancillary to the  
Main Dwellinghouse. Address: 2 Coastguard Cottages Berwick-Upon-  
Tweed Northumberland TD15 1JD**

No objections.

**Ref No: 24/03587/LBC**

**Description: Like for like replacement of roof slates, conservation  
rooflight, repair/rebuild of two chimneys and other minor work & Listed  
Building Consent for same property**

**Address: 63 Marygate Berwick-Upon-Tweed Northumberland TD15 1BA**

No objections to either application.

## **P060/24 8. PLANNING APPLICATION DECISION LIST**

The decisions provided in the attachment were noted. As regards 24/02831/VARYCO Councillors **RESOLVED** to check EV charging points are in place at store opening as stated in the application. As regards 23/04373/FUL which was refused, it is understood that work is in progress at the site but as an application has not been submitted and it is within a conservation area, it may be worth flagging it with the conservation officer.

**P061/24 9. NEIGHBOURHOOD PLAN**

The Committee had a brief update on progress. Officers will be contacting NCC for another meeting as soon as possible and looking at Locality UK - Locality provide access to grants and technical work packages for Neighbourhood Planning. They will also contact the Conservation Team this week in regards to the possibility of extending the Town Centre conservation area to between and including Castle Terrace and North Road and the introduction of Article 4 Directions in each of the three Conservation Areas.

**P062/24 10. ACTION PLAN**

The Committee considered the Action Plan. It was **RESOLVED** that the Councillors would be provided with A3 printouts of their ward by the next council Meeting 16th December using the new Parish Online Mapping programme.

**P063/24 11. DATE OF NEXT MEETING**

The date of the next meeting will be held on Monday 20th January 2025 at 6.00 pm. Noted. Given the larger gap between meetings, Officers will share any applications expiring before 20/1/25 with all Councillors.