

04/12/2024

Berwick upon Tweed Town Council Current Year

Order Dates From 01/10/2024 To 04/12/2024

Page 1

15:18

Purchase Order Listing - By Order Number

All Suppliers

< ----Expenditure Allocation--- >

Order No	Date/Month	Supplier Name	Stage	Status	Comm	Item	Title Description	Item Total	Order Value	Code	Centre	Amount
20-151	16/10/2024 (7)	MKM	Posted	Cancelled	Yes	1	timber for benches	67.85	67.85	4500	201	0.00
24-243	01/10/2024 (6)	Rapid Reaction NE Ltd	Posted	Complete	Yes	1	Remembrance First Aid cover	165.00	165.00	5450	702	165.00
24-244	01/10/2024 (6)	PFL AUDIO	Posted	Complete	Yes	1	Remembrance PA & Audio Hire	425.00	425.00	5450	702	425.00
24-245	02/10/2024 (7)	HS Direct	Posted	Complete	Yes	1	Safety First Package	1,109.00	1,109.00	4253	106	1,109.00
24-250	03/10/2024 (7)	MKM	Posted	Complete	Yes	1	Council Slab	10.00	10.00	4505	201	10.00
24-251	04/10/2024 (7)	Northumberland County	Posted	Complete	Yes	1	Remembrance Sunday		230.00	5450	702	230.00
						2	Barriers litter pick Castlegate War	230.00				
24-252	04/10/2024 (7)	Council HR and	Posted	Complete	Yes	1	Recruitment Chief Officer	2,118.76	2,118.76	4107	103	2,118.76
24-253	04/10/2024 (7)	SLCC Enterprises	Posted	Complete	Yes	1	ILCA - S Robinson	120.00	120.00	4003	101	120.00
24-255	07/10/2024 (7)	Northumberland County	Posted	Complete	Yes	1	Compound at Ramparts 01.10.24 -	625.00	625.00	4607	202	625.00
24-262	08/10/2024 (7)	To be authorised by	Posted	Complete	Yes	1	Mayor's Sunday: flowers, cordial,	27.00	27.00	5405	701	27.00
24-265	11/10/2024 (7)	Mailchimp	Posted	Complete	Yes	1	Essentials 500	10.03	10.03	4252	106	10.03
24-266	15/10/2024 (7)	Screwfix	Posted	Complete	Yes	1	sanding discs	6.98	6.98	4500	201	6.98
24-267	15/10/2024 (7)	Bryson Electrical Ltd	Posted	Complete	Yes	1	Fire lighting and emergency lighting	818.10	818.10	4057	102	818.10
24-268	16/10/2024 (7)	Safety Signs 4 Less	Posted	Complete	Yes	1	'No Fouling' Sign	18.08	42.00	5200	601	42.00
						2	'No Fouling' Sign	14.23				
						3	'No Fouling' Sign	9.69				
24-269	16/10/2024 (7)	Bryson Electrical Ltd	Posted	Complete	Yes	1	ceiling tiles	63.00	63.00	4057	102	63.00
24-269*	16/11/2024 (8)	Bryson Electrical Ltd	Entered	Complete	Yes	1	Ceiling tiles	25.00	25.00	4057	102	25.00
24-270	16/10/2024 (7)	Amazon Payments UK	Posted	Complete	Yes	1	algi remover	44.41	44.41	5450	702	44.41
24-271	17/10/2024 (7)	WH Smith	Posted	Complete	Yes	1	Stationery	15.97	77.17	4102	103	15.97
						2	Stamps - Remembrance Sunday	61.20		5450	702	61.20
24-272	18/10/2024 (7)	The Lookout	Posted	Complete	Yes	1	Catering: Mayor's Sunday (58	966.67	966.67	5405	701	966.67
24-273	18/10/2024 (7)	24/7 Business Support	Posted	Complete	Yes	1	Create new email account: Cllr P	65.00	65.00	4109	103	65.00
24-274	16/10/2024 (7)	Screwfix	Posted	Complete	Yes	1	sanding discs	34.92	34.92	4500	201	34.92
24-275	16/10/2024 (7)	Amazon Payments UK	Posted	Complete	Yes	1	coffee for office	5.00	5.00	4003	101	5.00
24-276	21/10/2024 (7)	Northumberland County	Posted	Complete	Yes	1	Licence for Compound 01.07.24 -	281.00	281.00	4607	202	281.00
24-277	16/10/2024 (7)	MKM	Posted	Complete	Yes	1	timber for spittal pavilion	87.15	87.15	4500	201	87.15
24-278	22/10/2024 (7)	Grant Applications	Posted	Complete	Yes	1	South East Northumberland Rail		500.00	5052	501	500.00
						2	Website hosting, maintenance and	256.00				

Continued over page

15:18

Purchase Order Listing - By Order Number

All Suppliers

< ----Expenditure Allocation--- >

Order No	Date/Month	Supplier Name	Stage	Status	Comm	Item	Title Description	Item Total	Order Value	Code	Centre	Amount
						3	Newsletter printing	170.00				
						4	New campaign leaflet	74.00				
24-279	16/10/2024 (7)	Screwfix	Posted	Complete	Yes	1	spray paint, gloves and paint	55.78	55.78	4500	201	55.78
24-280	16/10/2024 (7)	Screwfix	Posted	Complete	Yes	1	cable ties	14.99	14.99	4508	201	14.99
24-281	23/10/2024 (7)	The IT Bay (Ikonics)	Posted	Complete	Yes	1	Lenovo Think Book for Chief	816.66	816.66	4055	102	816.66
24-282	24/10/2024 (7)	Amazon Payments UK	Posted	Complete	Yes	1	A4 window sign holder - pack of 5	49.86	49.86	4057	102	49.86
24-283	25/10/2024 (7)	Yorkshire Trading Co	Posted	Complete	Yes	1	Toilet rolls (24pk) x 2	13.31	13.31	4004	101	13.31
24-284	16/10/2024 (7)	Screwfix	Posted	Complete	Yes	1	brackets for benches	31.24	31.24	4500	201	31.24
24-285	16/10/2024 (7)	MKM	Posted	Complete	Yes	1	timber for benches	67.85	67.85	4500	201	67.85
24-286	16/10/2024 (7)	Flannigan Skip Hire	Posted	Complete	Yes	1	skip hire	165.00	165.00	4508	201	165.00
24-287	16/10/2024 (7)	Keith J Thomas Premier	Posted	Complete	Yes	1	locate and implement picnic Tables	3,558.00	3,558.00	4500	201	3,558.00
24-288	16/10/2024 (7)	Keith J Thomas Premier	Posted	Complete	Yes	1	Additional work needed on benches	298.00	298.00	4500	201	298.00
24-289	28/10/2024 (7)	Greaves West & Ayre -	Posted	Complete	Yes	1	Payroll for quarter ended 30 Sept		315.00	4000	101	105.00
						2	Processing charges	315.00		4609	202	105.00
										4614	202	105.00
24-290	01/10/2024 (7)	Screwfix	Posted	Complete	Yes	1	supplies for bench main	40.10	40.10	4500	201	40.10
24-291	29/10/2024 (7)	Colin Renton Window	Posted	Complete	Yes	1	Clean office windows	25.00	25.00	4058	102	25.00
24-292	29/10/2024 (7)	To be authorised by	Posted	Complete	Yes	1	Chief Off Interview - Travel &	200.00	200.00	4004	101	200.00
24-293	29/10/2024 (7)	To be authorised by	Posted	Complete	Yes	1	Chief Off Interview - Travel	243.50	243.50	4004	101	243.50
24-294	01/10/2024 (7)	Viking	Posted	Complete	Yes	1	office deviders and supplies	353.59	353.59	4057	102	268.00
										4102	103	85.59
24-295	01/10/2024 (7)	Screwfix	Posted	Complete	Yes	1	supplies for wardens	364.06	364.06	4603	202	364.06
24-296	01/10/2024 (7)	Screwfix	Posted	Complete	Yes	1	supplies for benches	101.65	101.65	4500	201	101.65
24-297	01/10/2024 (7)	FABVENT	Posted	Complete	Yes	1	decommision of the splashpark	125.00	125.00	4753	302	125.00
24-298	01/10/2024 (7)	FABVENT	Posted	Complete	Yes	1	replace damaged pannel bus	335.00	335.00	4502	201	335.00
24-299	31/10/2024 (7)	Rotary Club of Berwick-	Posted	Complete	Yes	1	Road closure for Christmas Market	500.00	500.00	5052	501	500.00
24-300	01/10/2024 (7)	Screwfix	Posted	Complete	Yes	1	ear defenders	44.99	44.99	4603	202	44.99
24-301	01/10/2024 (7)	Screwfix	Posted	Complete	Yes	1	wood filler	26.65	26.65	4500	201	26.65
24-302	01/10/2024 (7)	Screwfix	Posted	Complete	Yes	1	drill bits for bench repairs	27.60	27.60	4500	201	27.60

Continued over page

15:18

Purchase Order Listing - By Order Number

All Suppliers

< ----Expenditure Allocation--- >

Order No	Date/Month	Supplier Name	Stage	Status	Comm	Item	Title Description	Item Total	Order Value	Code	Centre	Amount
24-303	01/10/2024 (7)	MKM	Posted	Complete	Yes	1	slabs for bins	26.97	26.97	4505	201	26.97
24-304	01/10/2024 (7)	Kompan Scotland Ltd	Posted	Active	Yes	1	Seesaw Flagstaff	4,461.27	4,461.27	4701	301	4,461.27
24-305	05/11/2024 (7)	Fantasy Prints	Posted	Complete	Yes	1	Newsletter Printing November	210.00	210.00	4252	106	210.00
24-306	01/10/2024 (7)	NBB Recycled Furniture	Posted	Complete	Yes	1	Bins for Marygate	790.00	790.00	4505	201	790.00
24-307	01/10/2024 (7)	Screwfix	Posted	Complete	Yes	1	screws for tree supports	19.98	19.98	4508	201	19.98
24-308	01/10/2024 (7)	Amazon Payments UK	Posted	Complete	Yes	1	tree ties	36.20	36.20	4508	201	36.20
24-309	01/10/2024 (7)	Currys	Posted	Complete	Yes	1	5 Monitors for Office	375.83	375.83	4055	102	375.83
24-310	01/10/2024 (7)	Screwfix	Posted	Complete	Yes	1	wood screws	10.65	10.65	4500	201	10.65
24-311	01/10/2024 (7)	Viking	Posted	Complete	Yes	1	hand towels and dispenser	97.48	97.48	4058	102	97.48
24-312	01/10/2024 (7)	Screwfix	Posted	Complete	Yes	1	disposeable body suits	16.81	16.81	4603	202	16.81
24-313	01/10/2024 (7)	Festive-Lights.com	Posted	Complete	Yes	1	string christmas lights	1,894.35	1,894.35	5001	403	1,894.35
24-314	08/11/2024 (8)	Yorkshire Trading Co	Posted	Complete	Yes	1	Coolant for hire van	3.32	3.32	4602	202	3.32
24-315	11/11/2024 (8)	Mailchimp	Posted	Complete	Yes	1	Essentials 500	10.15	10.15	4252	106	10.15
24-316	11/11/2024 (8)	Yorkshire Trading Co	Posted	Complete	Yes	1	Storage boxes	19.96	19.96	4057	102	19.96
24-317	12/11/2024 (8)	Council HR and	Posted	Complete	Yes	1	Recruitment Chief Officer	340.00	340.00	4107	103	340.00
24-318	12/11/2024 (8)	Pentland Plants	Posted	Complete	Yes	1	2025 bedding order	1,277.11	1,277.11	4508	201	1,277.11
24-319	01/10/2024 (7)	The Paint Shed Limited	Posted	Complete	Yes	1	paint for benches	95.11	95.11	4500	201	95.11
24-320	01/10/2024 (7)	Screwfix	Posted	Complete	Yes	1	sanding discs and eye wash	22.45	22.45	4500	201	22.45
24-321	01/10/2024 (7)	MKM	Posted	Complete	Yes	1	paving slabs and sand	21.98	21.98	4500	201	21.98
24-322	13/11/2024 (8)	Yorkshire Trading Co	Posted	Complete	Yes	1	4 way extension leads x 2	11.65	11.65	4057	102	11.65
24-323	18/11/2024 (8)	Parish Online	Posted	Complete	Yes	1	Mapping Software (per Year)	400.00	400.00	5251	602	400.00
24-324	18/11/2024 (8)	Shiel & Morrison Printers	Posted	Complete	Yes	1	Remembrance Sunday - Order of		335.00	5450	702	335.00
						2	Church x 600	270.00				
						3	War Memorial x 300	65.00				
24-325	18/11/2024 (8)	WH Smith	Posted	Complete	Yes	1	Book of 2nd class stamps	6.80	6.80	4101	103	6.80
24-326	01/11/2024 (8)	NBB Recycled Furniture	Posted	Complete	Yes	1	memorial bench dock rd	340.00	340.00	4501	201	340.00
24-327	01/11/2024 (8)	Lite Ltd	Posted	Complete	Yes	1	strip lights for west street	68.00	68.00	5001	403	68.00
24-328	01/11/2024 (8)	Amazon Payments UK	Posted	Complete	Yes	1	tree solar christmas lights	70.64	70.64	5001	403	70.64
24-329	01/11/2024 (8)	Screwfix	Posted	Complete	Yes	1	router bit	12.91	12.91	4500	201	12.91

Continued over page

15:18

Purchase Order Listing - By Order Number

All Suppliers

< ----Expenditure Allocation--- >

Order No	Date/Month	Supplier Name	Stage	Status	Comm	Item	Title Description	Item Total	Order Value	Code	Centre	Amount
24-330	01/11/2024 (8)	Amazon Payments UK	Posted	Complete	Yes	1	wood filler hardner catalyst	16.00	16.00	4500	201	16.00
24-331	19/11/2024 (8)	Yorkshire Trading Co	Posted	Complete	Yes	1	Christmas Lights for Office	24.99	24.99	5001	403	24.99
24-332	19/11/2024 (8)	Post Office	Posted	Complete	Yes	1	Recorded Delivery		3.05	4101	103	3.05
						2	Melton BS - update pass book	3.05				
24-332*	19/11/2024 (8)	Post Office	Entered	Complete	Yes	1	Recorded del: Melton BS	0.30	0.30	4101	103	0.30
24-333	19/11/2024 (8)	Yorkshire Trading Co	Posted	Complete	Yes	1	24 hour timer office christmas	5.82	5.82	5001	403	5.82
24-334	01/11/2024 (8)	Brunel Engraving	Posted	Complete	Yes	1	plaque for dock rd	39.92	39.92	4500	201	39.92
24-335	01/11/2024 (8)	Connection Technologies	Posted	Active	Yes	1	telephones	273.44	273.44	4054	102	273.44
24-336	21/11/2024 (8)	Landels Electrical LLP	Posted	Complete	Yes	1	Install Christmas Lights Berwick	1,850.00	1,850.00	5000	403	1,850.00
24-337	21/11/2024 (8)	Fantasy Prints	Posted	Complete	Yes	1	Printing for Council 25.112024		129.58	4104	103	129.58
						2	Black and White	44.88				
						3	Colour	84.70				
24-338	25/11/2024 (8)	Yorkshire Trading Co	Posted	Complete	Yes	1	Water jugs	4.98	4.98	4057	102	4.98
24-339	26/11/2024 (8)	Colin Renton Window	Posted	Complete	Yes	1	Clean office windows	25.00	25.00	4058	102	25.00
24-340	01/11/2024 (8)	Screwfix	Posted	Complete	Yes	1	hazard tape	8.65	8.65	4500	201	8.65
24-341	27/11/2024 (8)	Firebreak Fire Securities	Posted	Complete	Yes	1	Service fire extinguisher equipment	76.36	76.36	4603	202	76.36
24-342	27/11/2024 (8)	To be authorised by	Posted	Complete	Yes	1	Mileage - meeting at County Hall	45.00	45.00	4004	101	45.00
24-343	27/11/2024 (8)	To be authorised by	Posted	Complete	Yes	1	Batteries for recording device	3.49	16.24	4057	102	3.49
						2	ID Verification for Nationwide	12.75		4108	103	12.75
24-344	01/11/2024 (8)	Screwfix	Posted	Active	Yes	1	Bench supplies	232.88	232.88	4500	201	232.88
24-345	01/11/2024 (8)	MKM	Posted	Active	Yes	1	timber	301.76	301.76	4502	201	301.76
24-346	01/11/2024 (8)	The Paint Shed Limited	Posted	Active	Yes	1	paint for benches	155.48	155.48	4500	201	155.48
24-347	01/11/2024 (8)	Homebase	Posted	Active	Yes	1	compost	52.50	52.50	4508	201	52.50
24-348	01/11/2024 (8)	R & J Builders Hardware	Posted	Active	Yes	1	Bench repair supplies	311.73	311.73	4500	201	311.73
24-349	02/12/2024 (9)	Fantasy Prints	Posted	Active	Yes	1	Christmas Lights Blessing	25.90	25.90	5405	701	25.90
24-350	01/11/2024 (8)	Amazon Payments UK	Posted	Active	Yes	1	office supplies	69.08	69.08	4055	102	40.58
										4057	102	28.50
24-351	01/11/2024 (8)	Amazon Payments UK	Posted	Active	Yes	1	laptop stands	32.47	32.47	4057	102	32.47
24-352	01/11/2024 (8)	MKM	Posted	Active	Yes	1	memorial bench repair	56.36	56.36	4500	201	56.36

Continued over page

15:18

Purchase Order Listing - By Order Number

All Suppliers

< ----Expenditure Allocation---- >

<u>Order No</u>	<u>Date/Month</u>	<u>Supplier Name</u>	<u>Stage</u>	<u>Status</u>	<u>Comm</u>	<u>Item</u>	<u>Title Description</u>	<u>Item Total</u>	<u>Order Value</u>	<u>Code</u>	<u>Centre</u>	<u>Amount</u>
24-353	01/11/2024 (8)	Screwfix	Posted	Active	Yes	1	cable ties	13.32	13.32	5450	702	13.32
24-354	03/12/2024 (9)	Vatix Limited	Posted	Active	Yes	1	Initial set up cost	78.00	918.00	4253	106	918.00
						2	Annual fee	840.00				
24-355	03/12/2024 (9)	To be authorised by	Posted	Active	Yes	1	Christmas Lights Blessing	133.08	133.08	5405	701	133.08
24-356	03/12/2024 (9)	To be authorised by	Posted	Active	Yes	1	Eye Test	30.00	30.00	4253	106	30.00
24-357	03/12/2024 (9)	Bright HR	Posted	Active	Yes	1	HR software	64.00	64.00	4110	103	64.00
								<u>31,587.38</u>	<u>31,587.38</u>			<u>31,519.53</u>