

**To: Members of the Communities and Local Services Committee**

**Quorum: 5**

**You are hereby requested to attend a meeting of the Communities and Local Services Committee of  
BERWICK-UPON-TWEED TOWN COUNCIL to be held in The Meeting Room,  
Berwick-upon-Tweed Town Council Office, Unit 1, 82 – 88 Marygate, Berwick-upon-Tweed, on  
MONDAY, 03 FEBRUARY 2025 AT 6:00 PM.**

**The Agenda for the meeting is set out below.**

**Cllr J Robertson**

**Proper Officer**

**29 January 2025**

### **AGENDA**

<b>ITEM NO.</b>	<b>TITLE AND DESCRIPTION OF ITEM</b>	
<b>1.</b>	<b>OPEN SESSION</b>	
	Members of the public may make representations, ask questions and give evidence at a meeting which they are entitled to attend in respect of the business on the agenda. This is for a period of 15 minutes overall and is limited to 3 minutes per person.	
<b>2.</b>	<b>APOLOGIES FOR ABSENCE</b>	
	To receive apologies for absence.	
<b>3.</b>	<b>MINUTES</b>	
	To sign as a correct record the minutes of the Berwick-upon-Tweed Town Council Communities and Local Services Committee meeting held on Monday, 07 January 2025 and to discuss outcomes of agreed actions.	<b>Draft Minutes</b>
<b>4.</b>	<b>DISCLOSURE OF INTERESTS</b>	
	(i) Unless already entered in the Council's Register of Members' interests, members are required to disclose any personal interest, (which includes any disclosable pecuniary interest), they may have in any of the items included on the agenda for the meeting in accordance with the Code of Conduct adopted by the Council on 9 July 2012, and are reminded that if they have any personal interests of a prejudicial nature they must not participate in any discussion or vote on the matter and must leave the room.  (ii) To receive and consider requests from members who have a Disclosable Pecuniary Interest in any items on the agenda an application for dispensation under section 33 of the Localism Act 2011 to enable members to participate in discussions and voting.	

<b>5.</b>	<b>MARKET</b>	
	To approve the market details.	
<b>6.</b>	<b>GRANT APPLICATIONS</b>	
	To consider grant applications and feedback from: <ul style="list-style-type: none"> <li>i. Tweed Striders,</li> <li>ii. Hilda House Community,</li> <li>iii. Berwick Arts Choir,</li> <li>iv. Berwick Film &amp; Media Arts Festival</li> <li>v. Berwick Youth Project update, and</li> <li>vi. Greener Berwick, Repair Cafe.</li> </ul>	<b>App A(i) A(ii) A(iii) A(iv)</b>
<b>7.</b>	<b>LITTER BINS</b>	
	To consider requests for litter bins.	
<b>8.</b>	<b>SALMON QUEEN UPDATE</b>	
	To receive an update on the Salmon Queen from the Operations Manager.	
<b>9.</b>	<b>COLDSTREAM GUARDS</b>	
	To receive an update from the Operations Manager.	
<b>10.</b>	<b>FESTIVALS ROUND TABLE</b>	
	To receive an update from the Operations Manager.	
<b>11.</b>	<b>HMS BERWICK</b>	
	To receive an update from the Operations Manager.	
<b>12.</b>	<b>SEAGULL HARRIER</b>	
	To receive an update from the Operations Manager.	
<b>13.</b>	<b>POTENTIAL WHEELED PLAY</b>	
	To receive an update from the Operations Manager.	
<b>14.</b>	<b>SQUASH PROVISION IN BERWICK</b>	
	To receive an update from the Operations Manager.	
<b>15.</b>	<b>TOWN COUNCIL WEBSITE</b>	
	To receive an update from the Operations Manager.	
<b>16.</b>	<b>GROVE GARDENS SOUTH PLAY PARK</b>	
	To receive an update from the Operations Manager.	
<b>17.</b>	<b>DOG FOULING SIGNS / SIGNAGE</b>	
	To receive an update from the Operations Manager.	
<b>18.</b>	<b>BUS STOP VINYL</b>	
	To receive an update from the Operations Manager.	

<b>19.</b>	<b>ENVIRONMENTAL VOLUNTEERS</b>	
	Verbal update from Officers and elected Members.	
<b>20.</b>	<b>EXPENDITURE VS BUDGET YEAR TO DATE</b>	
	To note the report.	<b>App B</b>
<b>21.</b>	<b>PROGRESS ON AGREED ACTIONS</b>	
	To discuss progress on agreed actions from last meeting.	
<b>22.</b>	<b>DATE OF NEXT MEETING</b>	
	The next meeting of the committee will be held on Monday, 03 March 2025 at 6:00 pm.	
	<b>MEMBERS OF THE COMMUNITIES AND LOCAL SERVICES COMMITTEE</b>	
	<b>Councillors: Janice Bowden, Graham Brown, Rachel Driver, Mike Greener, John Robertson, Philip Rowe, Gary Smith, Lesley Stephenson, Thomas Stewart and Jane Turton.</b>	